



Sacramento Regional Transit District

**BOARD MEETING NOTICE TO THE PUBLIC
& AGENDA**

**The option to provide public comment via Zoom
for the SacRT Board of Directors meetings
is no longer available.**

**If you would like to provide public comment, you must attend the meeting in
person or submit written public comment in advance.**

The meetings will continue to be streamed on YouTube (view only).

**To view SacRT Board Meetings:
<http://sacrt.com/board>**

**Please check the Sacramento Metropolitan Cable Commission
Broadcast Calendar - <https://sacmetrocable.saccounty.net> for replay
dates and times.**

**Submit written public comment up to 250 words relating to the
Agenda by 1:00 p.m. on the day of the Board meeting to
Boardcomments@sacrt.com**

**Written comments will be provided to the Board and will become
part of public record upon submission to the Board.
Please place the Item Number in the
Subject Line of your correspondence.**



Sacramento Regional Transit District Agenda

BOARD MEETING
4:00 P.M., MONDAY, MAY 13, 2024
SACRAMENTO REGIONAL TRANSIT AUDITORIUM
1400 29TH STREET, SACRAMENTO, CALIFORNIA
Website Address: www.sacrt.com
(29th St. Light Rail Station Bus 38, 67, 68)

ROLL CALL — Directors Brewer, Budge, Daniels, Hume, Jennings, Kaplan, Kozlowski, Maple, Serna, Singh-Allen, Vang and Chair Kennedy

Alternates: Directors Chalamcherla, Sander, Schaefer, Suen

1. PLEDGE OF ALLEGIANCE

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of April 8, 2024
- 2.2 Receive and File: Quarterly Treasurer's Report (J. Johnson)
- 2.3 Police Services Personal Contract Employees (L. Hinz)
 - a) Resolution 2024-05-037: Approving the Third Amendment to the Amended and Restated Personal Services Contract with Mark Sakauye; and
 - b) Resolution 2024-05-038: Approving the Third Amendment to the Personal Services Contract with Stephen Lau; and
 - c) Resolution 2024-05-039: Approving the First Amendment to the Personal Services Contract with Douglas Voska; and
 - d) Resolution 2024-05-040: Approving the First Amendment to the Personal Services Contract with Rosario Arteaga Esquivel; and
 - e) Resolution 2024-05-041: Approving the First Amendment to the Personal Services Contract with Evan Kanenaga
- 2.4 Resolution 2024-05-042: Approving the License Agreement with National Academic Youth Corps to Install Art Chairs at Florin Light Rail Station as Part of the Florin Road Community Beautification Project (C. Flores)

- 2.5 Resolution 2024-05-043: Approving Alchemist CDC to use Meadowview Parking Lot for Farmers Market (C. Flores)
- 2.6 Contract for Rail Modernization 15-Minute Service to Folsom with Aldridge Electric, Inc.: (1) Report Regarding Amendment No. 2 to Contract Change Order No. 9; and (2) Delegating Authority to the General Manager/CEO to Issue Amendment Nos. 3 and 4 to Contract Change Order No. 9 (H. Ikwut-Ukwa)
 - a) Resolution 2024-05-044: Delegating Authority to the General Manager/CEO to Issue Amendment Nos. 2 and 4 to Contract Change Order No. 9 to the Contract for Rail Modernization 15-Minute Service, to Folsom with Aldridge Electric, Inc.
- 2.7 Resolution 2024-05-045: Authorizing the Execution of the Low Carbon Transit Operations Program Project(s), and Certifications and Assurances, and Submittal of Project Nominations and Allocation Requests to Caltrans for Fiscal Year 2023-24 Low Carbon Transit Operations Program (L. Ham)
- 2.8 Resolution 2024-05-046: Approving the Second Amendment to the License Agreement with the Regents of the University of California for Fiber Operation and Maintenance at Stockton Boulevard Within SacRT Property (C. Flores)
- 2.9 Resolution 2024-05-047: Approving a License Agreement for Flixbus Stop at University/65th Street Station/Q Street/67th Street for Intercity Service and Delegating Authority to the General Manager/CEO to Approve Future License Agreement Amendments (C. Flores)
- 2.10 Resolution 2024-05-048: Approve an Agreement with the County of Sacramento for Discount Purchase and Sale for Prepaid Fare Media (J. Johnson)
- 2.11 Approving the First Amendment to Student Transit Pass Agreement – 2023 with Los Rios Community College District and Amending the Fare Structure (Resolution No. 10-09-0174, as Previously Amended) to Redefine the Term “Group Pass” (J. Johnson)
 - a) Resolution 2024-05-049: Approving the First Amendment to Student Transit Pass Agreement – 2023 with Los Rios Community College District; and
 - b) Resolution 2024-05-050: Amending the Fare Structure (Resolution No. 10-09-0174, as Previously Named) to Redefine the Term “Group Pass”
- 2.12 Resolution 2024-05-051: Conditionally Approving the Project Agreement with Arden Armory Affordable LP and Conditionally Delegating Authority to the General Manager/CEO to Execute Easements and Property-Related Agreements Subject to FTA Concurrence (C Flores)

3. INTRODUCTION OF SPECIAL GUESTS

4. UNFINISHED BUSINESS

5. PUBLIC HEARING

5.1 Public Hearing: Preliminary FY 2025 Operating and Capital Budgets (J. Johnson)

A. Accept Public Comment on the Sacramento Regional Transit District Preliminary FY 2025 Operating and Capital Budget; and

B. Motion: To Continue the Public Hearing to June 10, 2024

6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA*

7. NEW BUSINESS

7.1 Information: Employee Satisfaction Survey Results (S. Valenton)

8. GENERAL MANAGER'S REPORT

8.1 General Manager's Report

a. Major Project Updates

b. SacRT Meeting Calendar

c. Customer Service Response to Feedback and Comments (L. Hinz)

9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

9.1 Capitol Corridor Joint Power Authority Meeting Summary – May 1, 2024
(Daniels, Maple)

**10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA
(If Necessary)**

11. ANNOUNCEMENT OF CLOSED SESSION ITEMS

12. RECESS TO CLOSED SESSION

13. CLOSED SESSION

13.1 Public Employee Performance Evaluation
Pursuant to Gov. Code Section 54957

1) Title: General Manager/CEO

14. RECONVENE IN OPEN SESSION

15. CLOSED SESSION REPORT

16. ADJOURN

*NOTICE TO THE PUBLIC

It is the policy of the Board of Directors of the Sacramento Regional Transit District to encourage participation in the meetings of the Board of Directors. At each open meeting, members of the public will be provided with an opportunity to

directly address the Board on items of interest to the public that are within the subject matter jurisdiction of the Board of Directors. Please fill out a speaker card and give it to the Board Clerk if you wish to address the Board. Speaker cards are provided on the table at the back of the auditorium.

Public comment may be given on any agenda item as it is called and will be limited by the Chair to 3 minutes or less per speaker. Speakers using a translator will be provided twice the allotted time, to account for the time needed to translate speaker's comment. When it appears there are several members of the public wishing to address the Board on a specific item, at the outset of the item the Chair of the Board will announce the maximum amount of time that will be allowed for public comment on that item.

Written public comment submitted to boardcomments@sacrt.com up to 250 words and received by 1:00 p.m. on the day of the meeting will be provided to the Board and will become part of public record upon submission to the Board.

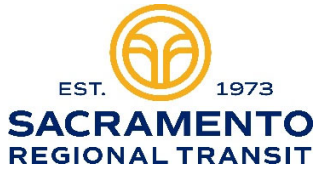
Matters under the jurisdiction of the Board and not on the posted agenda may be addressed under the Item "Public addresses the Board on matters not on the agenda." Up to 30 minutes will be allotted for this purpose. The Board limits public comment on matters not on the agenda to 3 minutes per person and not more than 15 minutes for a particular subject. If public comment has reached the 30 minute time limit, and not all public comment has been received, public comment will resume after other business has been conducted as set forth on the agenda. The Board will not act upon or discuss an item that is not listed on the agenda except as provided under Section 3.1.3.6.

This agenda may be amended up to 72 hours prior to the meeting being held. An Agenda, in final form, is posted by the front door of Sacramento Regional Transit's building located at 1400 29th Street, Sacramento, California, and is posted on the SacRT website.

This meeting of the Sacramento Regional Transit District will be cablecast on Metro Cable 14, the local government affairs channel on Comcast, Consolidated Communications and AT&T U-Verse cable systems. This meeting is closed captioned and webcast at metro14live.sacounty.gov. The meeting will replay Thursday, May 16th at 12:00 PM and Friday, May 17th at 2:00 PM on Channel 14. This meeting can also be viewed at youtube.com/metrocable14.

Any person(s) requiring accessible formats of the agenda or assisted listening devices/sign language interpreters should contact the Clerk of the Board at 916-556-0456 or TDD 916-557-4686 at least 72 business hours in advance of the Board Meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on the agenda are on SacRT's website, on file with the Clerk to the Board of Directors of the Sacramento Regional Transit District, and are available for public inspection at its Administrative Offices.



STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Tabetha Smith, Clerk to the Board
SUBJ: APPROVAL OF THE ACTION SUMMAY OF APRIL 8, 2024

RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
APRIL 8, 2024**

ROLL CALL: Roll Call was taken at 4:00 p.m. PRESENT: Directors Brewer, Budge, Daniels, Jennings, Kaplan, Maple, Serna, Vang and Chair Kennedy. Absent: None. Director Singh-Allen arrived at 4:02, Director Hume arrived at 4:14 p.m. and Director Kozlowski arrived at 4:49 p.m.

Director Budge requested to participate virtually with just cause due to illness.

1. PLEDGE OF ALLEGIANCE

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of March 11, 2024
- 2.2 Resolution 2024-04-023: Authorizing the General Manager/CEO to Release the Sacramento Regional Transit District Preliminary Fiscal Year 2025 Operating and Capital Budget, and Set a Notice of a Public Hearing for May 13, 2024 (J. Johnson)
- 2.3 Resolution 2024-04-024: Approving the Fifth Amendment to the Contract for SacRT GO Vehicle Cleaning, Fueling, and Maintenance Services with Paratransit, Incorporated to Exercise Contract Option Year 5 (C. Alba)
- 2.4 Resolution 2024-04-025: Approving the Memorandum of Understanding Between the City of Sacramento, County of Sacramento, and Sacramento Regional Transit District for the Stockton Boulevard Multimodal Partnership and Bus Rapid Transit Corridor Project (L. Ham)
- 2.5 Resolution 2024-04-026: Award Contract for Construction Management Services for Watt/I-80 Transit Center Improvement Project to Atlas Technical Consultants (CA), Inc. (H. Ikwut-Ukwa)
- 2.6 Resolution 2024-04-027: Approve Project List for Funding Under the Roadway Repair and Accountability Act (SB1) State of Good Repair for Fiscal Year 2025 (L. Ham)
- 2.7 Resolution 2024-04-028: Approving Work Order No. 1 to the Contract for On-Call Flagging Support Services with RailPros Field Services Inc., for the Low Floor Vehicle Platform Conversion Phase 1 Project (H. Ikwut-Ukwa)
- 2.8 Resolution 2024-04-029: Conditionally Approving the Contract for Asphalt Paving for Light and Freight Rail Grade Crossings with B&M Builders, Inc. (C. Alba)

- 2.9 Resolution 2024-04-030: Ratify the Fifth Amendment and Revise Maximum Total Consideration for the Software License and Services Agreement with Ecolane USA Inc. for Complementary Paratransit Scheduling and Dispatching Software (C. Alba)
- 2.10 Resolution 2024-04-031: Approving a Memorandum of Understanding for On-Demand Transit Service Among the City of West Sacramento, Sacramento Regional Transit District and Yolo County Transportation District (L. Ham)
- 2.11 Conditionally Delegating Authority to the General Manager/CEO to Award and Execute Contracts for Payment Acceptance Device Hardware and Transit Processor Services with Kuba, Inc. (Master Agreement 5-21-70-28-02) and Littlepay, Inc. (Master Agreement 5-21-70-28-06) through State of California Leveraged Procurement Agreements (J. Johnson)
 - A) Resolution 2024-04-032: Conditionally Delegating Authority to the General Manager/CEO to Execute a Contract for Payment Acceptance Devices with Kuba, Inc. under State of California Master Agreement 5-21-70-28-02; and
 - B) Resolution 2024-04-033: Conditionally Delegating Authority to the General Manager/CEO to Execute a Contract for Transit Processor Services with Littlepay, Inc. under State of California Master Agreement 5-21-70-28-06
- 2.12 Resolution 2024-04-034: Approve Amendment No. 2 to Work Order 10 to the Contract for General Engineering Support Services – 2020 for Construction Support for the Low Floor Vehicle Platform Conversion Phase 1 Project with Psomas (H. Ikwut-Ukwa)
- 2.13 Resolution 2024-04-035: Amending the Fiscal Year 2024 Capital Budget to Add Funding to Initiate and Fund a Comprehensive Operational Analysis Project (L. Ham)
- 2.14 Resolution 2024-04-036: Delegating Authority to the General Manager/CEO to Submit and Execute a Federal Transit Administration Grant for FY25 Operations Funding (L. Ham)

Public Comment:

Item 2.1: Barbara Stanton, RFTM, requests for the action summary to include a summary of the comment and Board responses.

Director Comment: Chair Kennedy

Item 2.11: Coco Cocozzella asked about the process for using the Application Programming Interface.

Director Comment: Chair Kennedy

Item 2.13: Glenn Mandelkern suggested repurposing some of the commuter routes.

ACTION: APPROVED. Director Brewer moved; Director Maple seconded approval of the consent calendar as written. Motion was carried by roll call vote. Ayes: Directors Brewer, Budge, Daniels, Jennings, Kaplan, Maple, Serna, Singh-Allen, Vang and Chair Kennedy; Noes: None; Abstain: None; Absent: Directors Hume and Kozlowski.

3. INTRODUCTION OF SPECIAL GUESTS

4. UNFINISHED BUSINESS

5. PUBLIC HEARING

6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

Public Comment:

Glenn Mandelkern recommends accelerating the Streetcar project for Sutter Health Park.

Director Comment: Chair Kennedy

7. NEW BUSINESS

7.1 Information: Presentation on Ongoing Projects and Initiatives (S. Valenton)

Shelly Valenton, Deputy General Manager/CEO noted Item 7.1 b., Employee Satisfaction Survey Results, would be presented at the May 13, 2024 meeting when the consultant is able to present.

- a. Brief update on projects that were presented at recent Board meetings
 - i. Re-Imagine Watt I-80 Transit Center Master Plan Update (L. Ham)
 - ii. Fleet Optimization and Efficiency (L. Ham)

Director Comment: Chair Kennedy

- iii. Fare Free Analysis and Super Senior Pass (J. Johnson)

Director Comment: Chair Kennedy

Staff Comment: Jason, Johnson, Olga Sanchez-Ochoa

- iv. Leveraging Technology to Enhance the Customer Experience (D. Selenis)
- v. Low-Floor Train Public Outreach (D. Selenis)
- vi. Community Advocate Recognition Program (D. Selenis)
- vii. School Partnerships to Promote RydeFreeRT (D. Selenis)

Director Comment: Maple, Chair Kennedy, Singh-Allen, Jennings, Kaplan

Staff Comment: Devra Selenis, Henry Li

- viii. Safety and Security Incidents Monitoring and Prevention (L. Hinz)
- ix. Social Equity Program (L. Hinz)
- x. Mystery Rider Program (L. Hinz)

Director Comment: Singh-Allen, Hume, Jennings, Chair Kennedy

Staff Comment: Lisa Hinz

- b. Employee Satisfaction Survey Results (S. Valenton)

Director Comment: Maple

Public Comment:

Michael Bevens commented about service coverage.

Helen O'Connell supports the super senior pass.

8. GENERAL MANAGER'S REPORT

- 8.1 General Manager's Report
 - a. Major Project Updates
 - b. SacRT Meeting Calendar
 - c. Customer Service Response to Feedback and Comments (L. Hinz)

Mr. Li provided a brief report.

Director Comment: Singh-Allen

9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

- 9.1 Sacramento-Placerville Transportation Corridor Joint Power Authority Meeting Summary – March 11, 2024 (Budge)

The Clerk noted a correction to 9.1 that Power should be Powers.

- 9.2 San Joaquin Joint Powers Authority Meeting Summary – March 22, 2024 (Hume)

10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)

11. ANNOUNCEMENT OF CLOSED SESSION ITEMS

12. RECESS TO CLOSED SESSION

- 13. **CLOSED SESSION**
- 14. **RECONVENE IN OPEN SESSION**
- 15. **CLOSED SESSION REPORT**
- 16. **ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 4:51 p.m.

PATRICK KENNEDY, Chair

A T T E S T:
HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Jason Johnson, VP, Finance/CFO
SUBJ: QUARTERLY TREASURER'S REPORT

RECOMMENDATION

No Recommendation - For Information Only.

RESULT OF RECOMMENDED ACTION

Under SacRT's Board-adopted Investment Policy, the Treasurer for the Sacramento Regional Transit District (SacRT) is required to submit a Quarterly Treasurer's Report to the Board of Directors. The attached report fulfills this requirement and certifies that SacRT has sufficient funds available to meet its expenditure requirements for the next six months.

FISCAL IMPACT

None as a result of this report.


DISCUSSION

The Quarterly Treasurer's Report (Attachment 1) for the quarter ended March 31, 2024, provides the depository, maturity date, par value, current market value, and estimated annualized interest earnings for SacRT's investments. California Government Code 53646 allows but does not require submission of a quarterly Treasurer's Report; in the adopted Investment Policy (Resolution 12-10-0162), the Board made the Treasurer's Report a mandatory requirement (Section VI). This informational report fulfills that requirement.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
TREASURER'S REPORT OF INVESTMENTS & CASH
MARCH 31, 2024**


DEPOSITORY	RATE %	BENCHMARK	MARKET VALUE	PAR VALUE	ANNUALIZED INT. RETURN	SPECIAL NOTES
INVESTMENTS						
LOCAL AGENCY INVESTMENT FUND (LAIF)	3.76%	N/A	\$ 74,299,286	\$ 74,299,286	\$ 2,793,653	Type: State Pooled Investment Account Considered 1 day funds
CALTRUST	5.21%	3.76%	\$ 60,434,088	\$ 60,434,088	\$ 3,148,616	Type: Joint Powers Authority Pooled Investment Account Considered 2 day funds Benchmark: Local Agency Investment Fund (LAIF)
CHANDLER ASSET MANAGEMENT PORTFOLIO	3.31%	2.45%	\$ 3,403,644	\$ 3,524,075	\$ 112,661	Type: District Investment Account Considered 2 day funds Benchmark: ICE BofA 1-5 year unsubordinated US Treasury and Agency Index
TOTAL INVESTMENTS			<u>\$ 138,257,449</u>		<u>\$ 6,054,930</u>	
AVERAGE PERCENTAGE ON INVESTMENTS	4.38%		WEIGHTED AVERAGE MATURITY		1.46 days	
OPERATING ACCOUNTS						
US BANK	N/A	N/A	\$ 17,176,110	\$ 17,176,110	-	Type: District and Worker's Compensation Checking Accounts Immediate Access
US BANK	N/A	N/A	\$ 212,813	\$ 212,813	-	Type: District Investor Accounts Restricted for 50-FIG by Third Party Agreement Immediate Access Upon Release of Restrictions
US BANK	N/A	N/A	\$ 106,079	\$ 106,079	-	Type: District Checking Account Restricted by Grantor Agencies for Capital Projects Immediate Access Upon Release of Restrictions
TOTAL OPERATING ACCOUNTS			<u>\$ 17,495,002</u>		<u>-</u>	

I hereby certify that the above amounts and locations of accounts represent the total investments of Sacramento Regional Transit District as of the date of this report and that the investments are in conformity with the Investment Policy as updated in Resolution 12-10-0162 on October 22, 2012. I hereby certify that Sacramento Regional Transit District has sufficient funds available to meet its expenditure requirements for the next six months.



JASON JOHNSON
 VP of FINANCE/CFO

4/23/2024
DATE



HENRY LI
 GENERAL MANAGER/CEO

4/23/2024
DATE

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Lisa Hinz, VP, Security, Safety and Customer Satisfaction
SUBJ: POLICE SERVICES PERSONAL CONTRACT EMPLOYEES

RECOMMENDATION

Adopt the Attached Resolutions.

RESULT OF RECOMMENDED ACTION

Approving the Third Amendment to the Amended and Restated Personal Services Contract with Security and Safety Administrator Mark Sakauye.

Approving the Third Amendment to the Personal Services Contract with Background Investigator Stephen Lau.

Approving the First Amendment to the Personal Services Contracts with Police Services Administrator Douglas Voska, Social Services Practitioner Rosario Arteaga Esquivel, and Security and Safety Program Specialist Evan Kanenaga.

FISCAL IMPACT

The total consideration for FY24-25 for one Security and Safety Administrator, one Background Investigator, one Police Services Administrator, one Social Services Practitioner, and one Security and Safety Program Specialist will not exceed \$385,000 and encompasses sufficient budget to cover additional hours that may be required due to emergencies, special events, and/or crime series. The maximum total consideration excludes FICA. Funding for FY2025 is included in the proposed FY24-25 operating budget.

DISCUSSION

In May 2023, the Board approved the Second Amendment to the Amended and Restated Contract for Personal Services for Mark Sakauye, the Second Amendment to the Contract for Personal Services Contract for Stephen Lau, and the Personal Services Contract for Douglas Voska. Their contracts are set to expire, and SacRT is still in need of their services.

Under the General Manager/CEO's authority, SacRT entered into a Personal Services Contract with Rosario Arteaga Esquivel on October 9, 2023. Rosario Arteaga Esquivel's

contract expires on June 30, 2024, and SacRT is still in need of her services. Also, under the General Manager/CEO's authority, SacRT entered into a Personal Services Contract with Evan Kanenaga on September 15, 2023. Evan Kanenaga's contract expires on June 30, 2024, and SacRT is still in need of his services.

With SacRT's strong emphasis on security and safety, SacRT needs the services of one Security and Safety Administrator, one Background Investigator, one Police Services Administrator, one Social Services Practitioner, and one Security and Safety Specialist.

Security and Safety Administrator: Mark Sakauye

Mark Sakauye retired as a Police Lieutenant from the Sacramento Police Department after 29 years in law enforcement. Fifteen of those years were served at SacRT. Sakauye served as SacRT's Chief of Police Services during the latter part of his career at SacRT. Sakauye will perform the job functions listed below due to his in-depth knowledge of security administration and his familiarity with SacRT's operations.

- Oversee the administration of SacRT's System Security Program Plan including the performance of specific safety and security tasks as well as monitoring and providing support for the system security/safety activities and training throughout SacRT.
- Serve as the RTPS representative of the Safety and Security Committee and the liaison between the Security Committee and SacRT.
- Serve as the Project Manager on the U.S. Department of Homeland Security Transit Security Grant Program (TSGP).
- Research and identify applicable grant funding opportunities and work with SacRT's Chief of Police Operations and Finance Division in applying for funding for SacRT's safety and security projects, equipment, drills and exercises.
- Provide training for Transit Agents and Transit Officers on SacRT rules and laws, radio communications, professional communication and SacRT fare structure.
- Be the point of contact for both state and federal agencies for security assessments and audits.
- Oversee the other security and safety personal services contractors.
- Design, develop, coordinate and conduct safety and security mandated emergency exercises.
- Create, update and maintain safety and security documents.
- Other security and safety duties as assigned.

Staff recommends entering into the Third Amendment to the Amended and Restated Contract for Personal Services with Security and Safety Administrator Mark Sakauye wherein the total consideration is increased by \$93,000 from \$517,500 to \$610,500, and the term is extended to June 30, 2025.

Background Investigator: Stephen Lau

Stephen Lau retired as a Police Sergeant from the Sacramento Police Department after 30 years in law enforcement. Two of those years were served at SacRT.

Lau's primary job duties are described as below:

- Perform background checks on potential Security Operations Center employees.
- Coordinate community outreach events such as Community Education on Transit Safety and Personal Safety.
- Coordinate Emergency Preparation (E-Prep) and Crime Prevention through Environmental Design (CPTED), and transit safety/security and evaluate threat and vulnerability of SacRT's facilities.
- Teach operational skills and communication skills to SacRT's Customer Service Division.
- Provide training for current and incoming SacRT Police Officers and Deputies as well as allied law enforcement agencies, in the following training areas; researching and teaching applicable transit related legal codes, statutes and regulations; Transit Terrorist and Tactics (T4); Train the Trainer for System Security Awareness for Transit Employees; Train the Trainer for Terrorist Activity Recognition; VTT presenter and Response for Transit employees.
- Analyze intelligence information for numerous government entities as it relates to transit.
- Provide training for Transit Agents and Transit Officers on SacRT rules and applicable laws, radio communications, professional communication and SacRT's fare structure.
- Design, develop, coordinate and conduct safety and security emergency exercises.
- Draft exercise plans and after-action reports for SacRT's exercises and drills.
- Give monthly presentations during New Employee Orientations in the following areas:
 - Summary of RTPS
 - System Security
 - Professional Communication Skills
 - Community Safety Programs
 - Identify Operating Procedures for suspicious person and packages
 - Active Shooter
 - Personal Safety
 - Violence in the Workplace
- Provide security related informational topics to SacRT employees when requested.
- Create, update and maintain safety and security documents.
- Other security and safety duties as assigned.

Staff recommends entering into the Third Amendment to the Personal Services Contract with Background Investigator Stephen Lau, wherein the total consideration is increased by \$60,000 from \$133,000 to \$193,000, the hourly rate is increased from \$45 to \$50 effective July 1, 2024, and the term is extended to June 30, 2025.

Police Services Administrator: Douglas Voska

Douglas Voska retired as a Police Lieutenant from UC Davis after forty-two years in law enforcement. Thirteen of those years were served at SacRT as an officer and then a sergeant with the Sacramento Police Department. Voska was hired by UC Davis after he retired from the Sacramento Police Department.

Federal and State Regulators have mandated SacRT to enact numerous security program changes and enhancements since the September 11, 2001 attacks. Failure to

meet these mandates would put SacRT at risk of losing funding and/or having operations suspended by regulatory agencies on both the state and federal level.

Voska's primary job duties are described below:

- Maintaining SacRT's System Security Plan (SSP). The SSP is mandated by the California Public Utilities Commission (CPUC) under General Order 164-E and by the Federal Transit Administration (FTA) / Transportation Security Administration (TSA) under 49 CFR 659.19.
- Regularly updating and maintaining SacRT's Threat and Vulnerability Assessments (TVA). The TVA's are also mandated by CPUC General Order 164-E and by the FTA/TSA under 49 CFR 659.23. TVA's are required for all aspects of operations and must be integrated with the safety certification process.
- Responsibility for regulatory security audits. This includes the yearly CPUC internal audits, the CPUC triennial audits, the FTA/TSA biennial BASE audit and any other audits to which SacRT is subject.
- Performing the security portion of Preliminary Hazard Analysis projects as required by regulation for all extensions. Also, performing Crime Prevention through Environmental Design (CPTED) assessments for SacRT, whether in response to regulations for new/renovation projects or to address criminal issues existing within the current system.
- Grant writer for security and safety related grants.
- Drafting exercise plans and after-action reports for SacRT's exercises and drills as well as assisting in the execution of the exercises as exercise staff.
- Drafting departmental Standard Operating Procedures (SOP) to address audit and exercise related issues as they arise.
- Producing monthly crime statistic reports. Acting as SacRT's Police Services' Crime Analyst. Continuing to be responsible for SacRT's monthly entries into the FTA's National Transit Database (NTD) as required by Federal regulation. This task requires access to the controlled databases of local law enforcement.
- Assist in security training and producing training materials as needed.
- Create, update and maintain safety and security documents.
- Other security and safety duties as assigned.

Staff recommends entering into the First Amendment for Personal Services Contract with Douglas Voska as the Police Services Administrator, wherein the total consideration is increased by \$82,000 from \$78,000 to \$160,000, and the term is extended to June 30, 2025.

Social Work Practitioner: Rosario Arteaga Esquivel

Rosario Arteaga Esquivel has been in social work for 9 years. She received her Masters in Social Work in 2022. Arteaga Esquivel oversees SacRT's Social Work Program that includes outreach for the unhoused population that utilize SacRT's bus and light rail system.

Arteaga Esquivel's primary job duties are listed below:

- Perform field work to proactively serve the homeless, mentally disabled, youth and elderly through SacRT's operating system.
- Serve as liaison with law enforcement, school officials, SacRT staff and the general public regarding difficult and/or complex situations regarding mental health and social services.
- Compile and prepare reports and documents on clinical activities; maintain records; prepare periodic reports.
- Identify emerging trends related to crimes and issues; develop and implement prevention and intervention program approaches; provide community education on current procedures and practices related to the unhoused, drug abuse, mental health, and criminal prevention and intervention strategies.
- Provide clinical assessment and initiate counseling/treatment efforts and make referrals of individuals and/or family members to available services; provide related short-term counseling to staff, citizens or others.
- Provide support and guidance to SacRT staff concerning victim advocacy, juvenile and adult crime, unhoused individuals, mental health, chemical dependency, and other services as needed.
- Represent functional area on committees and outside organizations; coordinate community service activities with SacRT and outside agencies as appropriate.
- Make presentations to the SacRT Board of Directors, community groups and outside agencies. Answer questions and provide information to the public.
- Perform related duties as assigned.

Staff recommends entering into the First Amendment for Personal Services Contract with Social Services Practitioner Rosario Arteaga Esquivel wherein the total consideration is increased by \$70,000 from \$50,000 to \$120,000, and the term is extended to June 30, 2025.

Security and Safety Program Specialist: Evan Kanenaga

Evan Kanenaga retired as a Police Officer from the Sacramento Police Department after 28 years in law enforcement. Fifteen of those years were served at SacRT.

Kanenaga's primary job duties are described as below:

- Create monthly crime statistic reports. Acting as SacRT's Crime Analyst. Responsible for SacRT's entries into the FTA's National Transit Database (NTD) as required by Federal regulation. This task requires access to the controlled databases of local law enforcement.
- Provide security training and producing training materials as needed.
- Create, update and maintain safety and security documents.
- Maintaining SacRT's System Security Plan (SSP). The SSP is mandated by the California Public Utilities Commission (CPUC) under General Order 164-E and by the Federal Transit Administration (FTA) / Transportation Security Administration (TSA) under 49 CFR 659.19.

- Regularly updating and maintaining SacRT's Threat and Vulnerability Assessments (TVA's). The TVA's are also mandated by CPUC General Order 164-E and by the FTA/TSA under 49 CFR 659.23. TVA's are required for all aspects of operations and must be integrated with the safety certification process. SacRT's TVA's have been audited several times by both the CPUC and the FTA/TSA.
- Responsibility for regulatory security audits. This includes the yearly CPUC internal audits, the CPUC triennial audits, the FTA/TSA BASE audits and any other security audits to which SacRT is subject.
- Performing the security portion of Preliminary Hazard Analysis projects as required by regulation. Performing Crime Prevention through Environmental Design (CPTED) assessments for SacRT, whether in response to regulations for new/renovation projects or to address terrorism and/or criminal issues existing within the current system.
- Drafting exercise plans and after-action reports for SacRT's exercises and drills as well as assisting in the execution of the exercises.
- Drafting District wide and departmental Standard Operating Procedures/Policies (SOP) to address security and safety issues such as the District's recently adopted Workplace Violence Policy
- Other security and safety duties as assigned.

Staff recommends entering into the First Amendment for Personal Services Contract with Security and Safety Program Specialist Evan Kanenaga, wherein the total consideration is increased by \$80,000 from \$60,000 to \$140,000, the hourly rate is increased from \$45 to \$50 effective July 1, 2024, and the term is extended to June 30, 2025.

Each temporary employee has unique experience with security in public transportation. Contracting these positions will help the Security and Safety Division with its mission of addressing all aspects of security and safety. Staff recommends that the Board approve each of the agreements described herein above and authorize the Chair and General/Manager to execute each agreement incorporating all previous amendments.

RESOLUTION NO. 2024-05-037

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING THE THIRD AMENDMENT TO THE AMENDED AND RESTATED PERSONAL SERVICES CONTRACT WITH MARK SAKAUYE

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Third Amendment to the Amended and Restated Contract for Personal Services between Sacramento Regional Transit District, therein referred to as "SacRT," and Mark Sakauye, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$93,000, from \$517,500 to \$610,500, and the term is extended to June 30, 2025, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2024-05-038

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING THE THIRD AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH STEPHEN LAU

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Third Amendment to the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Stephen Lau, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$60,000 from \$133,000 to \$193,000, the hourly rate is increased from \$45 to \$50 effective July 1, 2024, and the term is extended to June 30, 2025, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2024-05-039

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

**APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES
CONTRACT WITH DOUGLAS VOSKA**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Douglas Voska, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$82,000 from \$78,000 to \$160,000, and the term is extended to June 30, 2025, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2024-05-040

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH ROSARIO ARTEAGA ESQUIVEL

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Rosario Arteaga Esquivel, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$70,000 from \$50,000 to \$120,000, and the term is extended to June 30, 2025, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2024-05-041

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING THE FIRST AMENDMENT TO THE PERSONAL SERVICES CONTRACT WITH EVAN KANENAGA

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Personal Services Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Evan Kanenaga, therein referred to as "TEMPORARY EMPLOYEE," whereby the total consideration is increased by \$80,000 from \$60,000 to \$140,000, the hourly rate is increased from \$45 to \$50 effective July 1, 2024, and the term is extended to June 30, 2025, is hereby approved.

THAT, the General Manager/CEO and Board Chair are hereby authorized and directed to execute the Agreement herein approved.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Chris Flores, Chief of Staff/VP, Real Estate
SUBJ: APPROVING THE LICENSE AGREEMENT WITH NATIONAL ACADEMIC YOUTH CORPS TO INSTALL ART CHAIRS AT FLORIN LIGHT RAIL STATION AS PART OF THE FLORIN ROAD COMMUNITY BEAUTIFICATION PROJECT

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of the recommended action will result in the license agreement with the National Academic Youth Corps, Inc. (dba Sojourner Truth African Heritage Museum) for placing, maintaining, and repairing 3-4 larger-than-life metal chairs displaying artwork within the southeastern lawn area of the Florin Light Rail Station, adjacent to Florin Road.

FISCAL IMPACT

In addition to the installation of public art at no cost to Sacramento Regional Transit (SacRT), SacRT will be the beneficiary of 6-7 benches to provide additional community seating both at bus stops along Florin Road and within the Florin Light Rail Station. The value of the seating and installation reimbursement to SacRT is approximately \$6,016.00.

DISCUSSION

The City of Sacramento and the Sojourner Truth African Heritage Museum were awarded a Clean California grant for the Florin Road Community Beautification Project and have offered SacRT the opportunity to have public artwork installed within the Florin Light Rail Station parking lot southeastern corner in the grassy areas adjacent to Florin Road (APN 041-01111-005-0000). The grant pays for the creation, installation, and maintenance of 3-4 larger-than-life chairs which display famous artists of historical significance. The installation is an opportunity for the community to learn about these artists both by observing the artwork as well as learning about the artists' contributions via links to online information provided at the site. Multiple businesses along Florin Road are participating in this unique project to provide historical context, learning, exposure to art, and a beautification of the Florin area. SacRT staff wishes to enter into a five-year license agreement with Sojourner Truth African Heritage Museum for the placement, maintenance, and repair of the artwork. At the end of the five-year term, ownership of the artwork will transfer to SacRT at no additional cost to the District, other than the cost of

continued maintenance. If SacRT decides to remove the artwork after taking ownership of the artwork, SacRT will be required to comply with the requirements set out in the California Art Preservation Act, codified at Cal. Civ. Code sec. 987.

In addition, the grant would fund the installation by SacRT of benches at four bus stops along the same corridor that currently do not have seating and an additional 2-3 benches within the Florin Light Rail Station parking lot area.

Staff recommends the Board authorize and direct the General Manager/CEO to execute the foregoing License Agreement and acceptance of artwork.

RESOLUTION NO. 2024-05-042

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING THE LICENSE AGREEMENT WITH NATIONAL ACADEMIC YOUTH CORPS TO INSTALL ART CHAIRS AT FLORIN LIGHT RAIL STATION AS PART OF THE FLORIN ROAD COMMUNITY BEAUTIFICATION PROJECT

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the five-year license agreement between National Academic Youth Corps Inc. (dba Sojourner Truth African Heritage Museum) and Sacramento Regional Transit (SacRT) wherein the Licensee agrees to create, install and maintain, up to four artistic larger-than-life chairs to be placed at the Florin Light Rail Station (Assessor Parcel Number 041-0111-005-0000) and wherein SacRT agrees to take ownership and maintenance obligations of said artwork upon expiration of the 5-year License term, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute the foregoing License Agreement.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Chris Flores, Chief of Staff/VP, Real Estate
SUBJ: APPROVING ALCHEMIST CDC TO USE MEADOWVIEW PARKING LOT FOR FARMERS MARKET

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of the recommended action will result in Sacramento Regional Transit District (SacRT) granting Alchemist CDC a license to hold a weekly farmers market at Meadowview Station Park-n-Ride Lot.

FISCAL IMPACT

In consideration of granting Alchemist CDC the requested licenses, Alchemist CDC will pay a total of \$1,155 for an initial term of ten months, beginning June 1, 2024, with two options to renew each for two-year terms with a CPI adjustment yearly between 3 and 6%. This is a new revenue source not included in the FY 24 Operating Budget.

DISCUSSION

The City of Sacramento was awarded a state grant to establish a new farmers market in the Meadowview neighborhood and chose Alchemist CDC as their operator. Alchemist CDC would like to use the Meadowview station parking lot for the location of the new farmers market. On January 8, 2024, the Board approved two licenses with Alchemist CDC at the Sunrise station on Saturdays and Florin station on Thursdays. The Sunrise market draws almost 33,000 attendees a year and has been a welcome service with a proven track record within the community and for SacRT. This new Sunday market in Meadowview will not only offer the public fresh local produce, but also other local food vendor booths, as well as allow for payments to be processed through EBT. In addition, under the proposed agreement, Alchemist would be allowed to offer farmers market branded merchandise for sale, as well as have a limited number of artisan vendors sell their non-food, handcrafted arts and crafts, such as handmade soaps. Additionally, unlike the license agreements at Florin Road and Sunrise, the proposed License Agreement will allow for service booths set up and operated by non-political and/or non-partisan non-profit and community organizations. Government agencies, including the City of Sacramento, the County of Sacramento or other local public agencies and members of their governing boards will also be allowed to establish booths at the farmers market to

provide the public with information on government programs and community activities and events. In no event will any elected official who sets up a booth be allowed to campaign or otherwise distribute or share political and/or partisan information to the public. Alchemist CDC requested that SacRT offer the same pricing structure as was approved for the Sunrise and Florin farmers market licenses to keep overhead low for this community amenity.

Staff recommends approval of the license with Alchemist CDC to host a farmers market at the Meadowview station park-n-ride lot.

RESOLUTION NO. 2024-05-043

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING ALCHEMIST CDC TO USE MEADOWVIEW PARKING LOT FOR FARMERS MARKET

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, License Agreement for a Farmers Market within SacRT's Meadowview station parking lot (Assessor Parcel Number 049-0084-023-0000) by and between the Sacramento Regional Transit District (therein "SacRT") and Alchemist CDC (therein "Licensee"), whereby Alchemist CDC agrees to pay SacRT \$1,155 and SacRT agrees to grant Alchemist CDC Licenses with a term of ten months with two options to extend for two additional years subject to SacRT's right to terminate pending Federal Transit Administration's concurrence, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute the foregoing License Agreement and any amendments to the License Agreement to extend the term in accordance with the two option years included in the License Agreement.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Henry Ikwut-Ukwa, VP, Capital Programs
SUBJ: CONTRACT FOR RAIL MODERNIZATION 15-MINUTE SERVICE TO FOLSOM WITH ALDRIDGE ELECTRIC, INC.: (1) REPORT REGARDING AMENDMENT NO. 2 TO CONTRACT CHANGE ORDER NO. 9; AND (2) DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO ISSUE AMENDMENT NOS. 3 AND 4 TO CONTRACT CHANGE ORDER NO. 9

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Delegating authority to the General Manager/CEO to approve additional amendments to Contract Change Order (CCO) No. 9 to the Contract for Rail Modernization 15-Minute Service to Folsom with Aldridge Electric, Inc. (AEI) will allow AEI to install a modified light rail system infrastructure to avoid an underground signal and fiber duct bank.

FISCAL IMPACT

Approval of Amendment Nos. 3 and 4 to CCO No. 9, totaling \$333,258.00, will bring the total not-to-exceed amount for CCO No. 9 to \$497,386.00. CCO No. 9 is being funded with federal and state funds including Solutions for Congested Corridors Program (State) and Congestion Mitigation and Air Quality (Federal) funds.

DISCUSSION

The Rail Modernization 15-Minute Service to Folsom Project will increase the train service frequency to the City of Folsom from 30-minute service to 15-minute service by installing a 0.9 mile long second track or “passing track” between Parkshore Drive and Bidwell Street in Folsom. The project also includes adding a second passenger platform at the Glenn/Robert G. Holderness Station.

On March 14, 2022, the Board awarded a Contract to AEI for an amount not to exceed \$21,944,896.00. The Notice to Proceed (NTP) was issued on May 2, 2022.

Since issuing the NTP, several CCOs have been issued due to unanticipated issues, which are listed in the table below. Section 1.506 of SacRT’s Procurement Ordinance 2022-12-001 establishes the General Manager’s authority to issue Change Orders for Public Works Contracts and states that:

“For CONTRACTS originally awarded for a price of \$10,000,000 or more, the GENERAL MANAGER has authority to issue change orders if the sum of all such change orders for any single CONTRACT does not exceed the following percentages of the original CONTRACT amount: 10% of the first \$1,000,000, plus 8% of the next \$9,000,000, plus 6% of the balance.”

The Procurement Ordinance also states that “notwithstanding the foregoing, any single change order that exceeds \$150,000.00 requires BOARD approval.”

The original contract amount is \$21,944,896.00; therefore, the GM’s aggregate authority to issue Contract Change Orders is limited to \$1,536,693.76.00 (\$1,000,000 x 0.10) + (\$9,000,000 x 0.08) + (\$11,944,896 x 0.06) = **\$1,536,693.76**.

With the exception of CCO No. 5, all CCOs issued for the Contract have been below \$150,000.00 and have been issued under the General Manager’s authority. On April 10, 2023, the Board approved CCO No. 5, for \$327,628.00 (Resolution No. 2023-04-032).

The table below includes all CCOs issued to date for the Contract:

CCO#	CCO Name	CCO Amount	CCO Total	Contract Total
1	Revised Insurance Requirement	\$0	\$0	\$21,944,896.00
2	Revised Form 1 – Bid Pricing Form	\$0	\$0	\$21,944,896.00
3	Contract Time Extension	\$0	\$0	\$21,944,896.00
4	DWT Modification	\$34,695.00	\$34,695.00	\$21,979,591.00
5	SMUD Manhole Relocation	\$327,628.00	\$362,323.00	\$22,307,219.00
6	Glenn Station TWC Chassis and Buffer Loops	\$27,618.00	\$389,941.00	\$22,334,837.00
7	Time Extension of Completion Milestone C1	\$0	\$389,941.00	\$22,334,837.00
8	POSR Circuit & Traffic Relays	\$142,661.00	\$532,602.00	\$22,477,498.00
9	Fiber and Duct Bank Relocation	\$110,000.00	\$642,602.00	\$22,587,498.00
9.1	Fiber and Duct Bank Relocation - Additional Funding	\$25,000.00	\$667,602.00	\$22,612,498.00
9.2	Abandoned Duct Bank Removal	\$29,128.00	\$696,730.00	\$22,641,626.00

The Contract scope includes installation of overhead contact system (OCS) pole foundations and fence foundations at the Glenn/Robert G. Holderness Station between the existing and new tracks. During the preliminary excavation for the new platform at Glenn/Robert G. Holderness Station, AEI discovered that the location of the existing fiber/signal duct bank was incorrect on the As-Built Plans provided by SacRT. The actual location of the duct bank is in direct conflict with the locations for the new foundations, not only at the station but at both ends of the construction area. The actual location of the duct bank was only discoverable through excavation and would not have been evident to AEI through a pre-bid site inspection or other due diligence by AEI. To allow the foundations to be installed as required by the Contract, the fiber/signal duct bank had to be relocated or the foundations relocated, neither of which was included in the Contract scope.

To allow AEI to continue working while SacRT staff developed a final solution for the conflict, CCO No. 9 and CCO No. 9.1, totaling \$135,000.00, were issued as a first phase to pay AEI on a force account basis (time and materials) to install a new section of duct bank under the new station platform.

After installing the new duct bank, AEI was unable to continue with the critical pole and fence foundation work without removing the abandoned portion of the duct bank at the location of each foundation and installing corrugated metal pipe (CMP) for protection of the foundation holes during placement of concrete. The need for this additional work, for a lump-sum amount of \$29,128.00, arose between the April and May Board meetings.

Under Procurement Ordinance Section 1.506(F)(1):

[T]he GENERAL MANAGER has authority to issue change orders in such sums as may reasonably be necessary if the GENERAL MANAGER determines, in writing, that a change order is required to: 1. Prevent interruption of the work which would result in a substantial increase in cost to SACRT....

When such an exception is taken, “the GENERAL MANAGER must report such action to the BOARD as soon as reasonably possible but in no event more than 30 days after the action is taken.”

To avoid an interruption to the ongoing work, the General Manager issued CCO No. 9.2 to remove the abandoned portion of the duct bank through Glenn/Robert G. Holderness Station at the location of each foundation. Adding CCO No. 9.2 brought the total for CCO No. 9 to \$164,128.00, which exceeded the General Manager’s typical authority of \$150,000.00 but fell within the exception in 1.506(F)(1). As required by the Procurement Ordinance, the General Manager is reporting back on this action.

Two additional amendments to CCO No. 9 will need to be issued to completely resolve the duct bank conflict: 1) CCO No. 9.3 for connection of the new portion of duct bank installed under CCO No. 9.1 to the existing duct bank and reinstallation of the signal and fiber cables in the original duct bank; and 2) CCO No. 9.4 to relocate and add OCS poles and foundations at both ends of the work area to avoid the remaining portion of the

existing duct bank. Staff continues to work with AEI on the scope and cost for CCO No. 9.3, but staff estimates the cost to be no more than \$200,000.00. The cost for CCO No. 9.4 is estimated at no more than \$133,258.00. To avoid further delays in the work, these additional amendments will need to be issued prior to the next scheduled Board meeting on June 10, 2024. Therefore, Staff is requesting that the Board delegate authority to the General Manager/CEO to issue the additional amendments upon completion of negotiations to allow for progression of the work without interruption.

The Table below lists the different phases and components associated with CCO No. 9:

CCO#	CCO Name	CCO/ Amendment Amount	CCO Not-to- Exceed Amount
9	Fiber and Duct Bank Relocation	\$110,000.00	\$110,000.00
9.1	Fiber and Duct Bank Relocation - Additional Funding	\$25,000.00	\$135,000.00
9.2	Abandoned Duct Bank Removal	\$29,128.00	\$164,128.00
9.3	New Duct Bank Connection to Existing Duct Bank	Estimated \$200,000.00	\$364,128.00
9.4	OCS Pole Relocation and Addition	\$133,258.00	\$497,386.00

Addition of the CCO amendments 9.3 and 9.4 will increase the total contract consideration from \$22,641,626.00 to approximately \$22,974,884.00 (depending on the final negotiated amounts for Amendment No. 3 and Amendment No. 4 to CCO No. 9).

RESOLUTION NO. 2024-05-44

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO
ISSUE AMENDMENT NOS. 3 AND 4 TO CONTRACT CHANGE ORDER
NO. 9 TO THE CONTRACT FOR RAIL MODERNIZATION 15-MINUTE
SERVICE TO FOLSOM WITH ALDRIDGE ELECTRIC, INC.**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, authority is hereby delegated to the General Manager/CEO to negotiate and execute Amendment Nos. 3 and 4 to Contract Change Order No. 9 to the Contract for Rail Modernization 15-Minute Service to Folsom (“Contract”) by and between the Sacramento Regional Transit District (therein “SacRT”) and Aldridge Electric, Inc. (therein “Contractor”) to finally resolve conflicts regarding the unforeseen existing duct bank not reflected on SacRT’s As-Built Plans and the foundations for fencing and overhead contact system poles required to be installed under the Contract for an aggregate amount of \$333,258.00 for both amendments.

THAT, execution of the CCO amendments specifically authorized under this Resolution will not be counted toward the General Manager/CEO’s aggregate Contract Change Order authority for the Contract under Section 1.506 of the Procurement Ordinance.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Laura Ham, VP, Planning, Grants and Procurement
SUBJ: AUTHORIZING THE EXECUTION OF THE LOW CARBON TRANSIT OPERATIONS PROGRAM PROJECT(S), AND CERTIFICATIONS AND ASSURANCES, AND SUBMITTAL OF PROJECT NOMINATIONS AND ALLOCATION REQUESTS TO CALTRANS FOR FISCAL YEAR 2023-24 LOW CARBON TRANSIT OPERATIONS PROGRAM

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of this action will allow the General Manager/CEO to submit and execute the Department of Transportation (Caltrans) Fiscal Year (FY) 23-24 Low Carbon Transit Operations Program (LCTOP) grants for FY 24 and allow SacRT to request \$5,661,478 in funding for the projects included below.

FISCAL IMPACT

Allows the General Manager/CEO to submit an allocation request in the amount of \$5,661,478 of LCTOP funds to be used by SacRT in FY 24; see Exhibit A for a complete list of projects. This revenue amount is included in the Draft FY 24-25 Operating and Capital Budget.

DISCUSSION

The LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 through Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects funded by LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions.

The applications totaling \$5,661,478 are for new funding under the LCTOP program. Submission of the application was due by April 26, 2024. Funds are disbursed from the account as costs are incurred and paid. Interest earned on the restricted account balance is also applied to the project.

RESOLUTION NO. 2024-05-045

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

AUTHORIZING THE EXECUTION OF THE LOW CARBON TRANSIT OPERATIONS PROGRAM PROJECT(S), AND CERTIFICATIONS AND ASSURANCES, AND SUBMITTAL OF PROJECT NOMINATIONS AND ALLOCATION REQUESTS TO CALTRANS FOR FISCAL YEAR 2023-24 LOW CARBON TRANSIT OPERATIONS PROGRAM.

Expanded Route 11 Service FY 23-24 \$746,475
Expanded Route 13 Service FY 23-24 \$1,029,803
Expanded Route 68 Service FY 23-24 \$1,003,300
Light Rail Station Conversions FY 23-24 \$1,661,477
Smart Ride FY 23-24 \$1,220,423

WHEREAS, the Sacramento Regional Transit District is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Sacramento Regional Transit District Board wishes to delegate authorization to execute these documents and any amendments to Henry Li, General Manager/CEO; and

WHEREAS, the Sacramento Regional Transit District wishes to implement the following LCTOP project(s) listed in Exhibit A.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

THAT, Henry Li, General Manager/CEO is hereby authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

THAT, the Board hereby authorizes the submittal of the project nomination(s) and allocation request(s) listed in attached Exhibit A to the Department in FY2023-2024 LCTOP funds.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

Exhibit A

**SACRAMENTO REGIONAL TRANSIT DISTRICT
FY 23-24**

LOW CARBON OPERATIONS PROGRAM (LCTOP)

ALLOCATION REQUEST PROJECT LIST

1) Expanded Route 11 Service

FY 23-24 LCTOP Funds requested \$746,475

Description: Route 11 service expansions as part of the SacRT Forward service improvements.

Amount to benefit Priority Populations: \$746,475

Contributing Sponsors: Sacramento Area Council of Governments

Amount from Contributing Sponsors: \$746,475

DAC Status: Provides benefits to all three AB 1550 Communities: Disadvantaged Communities (DAC), Low-Income Communities, and Low Income within ½ a Mile of a DAC

2) Expanded Route 13 Service

FY 23-24 LCTOP Funds requested \$1,029,803

Description: Route 13 service expansions as part of the SacRT Forward service improvements.

Amount to benefit Priority Populations: \$1,029,803

Contributing Sponsors: Sacramento Area Council of Governments

Amount from Contributing Sponsors: \$1,029,803

DAC Status: Provides benefits to all three AB 1550 Communities: Disadvantaged Communities (DAC), Low-Income Communities, and Low Income within ½ a Mile of a DAC

3) Expanded Route 68 Service

FY 23-24 LCTOP Funds requested \$1,003,300

Description: Route 68 service expansions as part of the SacRT Forward service improvements.

Amount to benefit Priority Populations: \$1,003,300

Contributing Sponsors: Sacramento Area Council of Governments

Amount from Contributing Sponsors: \$1,003,300

DAC Status: Provides benefits to all three AB 1550 Communities: Disadvantaged Communities (DAC), Low-Income Communities, and Low Income within ½ a Mile of a DAC

4) Light Rail Station Conversions

FY 23-24 LCTOP Funds requested \$1,661,477

Description: Construct new platforms at 15 Blue Line Light Rail Stations 8 inches above the top of rails and other improvements to allow for level boarding into new Low-Floor Light Rail Vehicles.

Amount to benefit Priority Populations: \$1,661,477

Contributing Sponsors: Sacramento Area Council of Governments

Amount from Contributing Sponsors: \$36,716

DAC Status: Provides benefits in all three AB 1550 Communities: Disadvantaged Communities (DAC), Low-Income Communities, and Low Income within ½ a Mile of a DAC

5) Smart Ride

FY 23-24 LCTOP Funds \$1,220,423

Description: Funds operation of Smart Ride on-demand microtransit service in three communities, providing corner-to-corner on-demand shared-ride transportation Monday to Friday from 7am to 7pm, with reservations made by phone or the Smart Ride app, fleet comprised of seven CNG-powered 27-foot cutaway buses operated and maintained by SacRT, and standard SacRT fare in effect.

Amount benefitting Priority Populations: \$1,220,423

Contributing Sponsors: Sacramento Area Council of Governments

Amount from Contributing Sponsors: \$1,220,423

DAC Status: Provides benefits in all three AB 1550 Communities: Disadvantaged Communities (DAC), Low-Income Communities, and Low Income within ½ a Mile of a DAC

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Chris Flores, Chief of Staff/VP, Real Estate
SUBJ: APPROVING THE SECOND AMENDMENT TO THE LICENSE AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR FIBER OPERATION AND MAINTENANCE AT STOCKTON BOULEVARD WITHIN SACRT PROPERTY

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of the recommended action will result in the five-year extension of a license granted by Sacramento Regional Transit District (SacRT) to the Regents of the University of California, Davis (UCD) to operate and maintain transverse fiber crossing within SacRT owned property at Stockton Boulevard.

FISCAL IMPACT

In consideration of renewing this license, UCD will be paying SacRT \$1,249 per year or the total sum of \$6,247 for the five-year extension of the license. This revenue was included in the FY 2024 Operating Budget.

DISCUSSION

On May 29, 2014, SacRT executed a license contract to UCD for the installation of dark fiber and 4" conduit for a length of 100' and 11' below grade level on SacRT's parcel at Stockton Boulevard and 34th Street (APN 010-0010-005). The initial term was five years with two five-year options to renew, unless extended or terminated. The first option was extended on April 25, 2019. UCD requests to exercise its second extension for another five-year term agreement. In consideration for SacRT authorizing UCD to continue to operate and maintain its fiber within SacRT's right of way, UCD will pay an annual license fee of \$1,249, based off the initial contract terms allowing for a Consumer Price Index (CPI) annual adjustment.

Staff recommends approval of the Second Amendment to its license over the area described above with UCD for fiber operation and maintenance at the above location for an additional five-year term.

RESOLUTION NO. 2024-05-046

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING THE SECOND AMENDMENT TO THE LICENSE AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR FIBER OPERATION AND MAINTENANCE AT STOCKTON BOULEVARD WITHIN SACRT PROPERTY

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Second Amendment to the License Agreement for 4" conduit and dark fiber within Sacramento Regional Transit District's parcel known as Accessor Parcel Number 010-0010-005 by and between Sacramento Regional Transit District (therein "RT") and The Regents of the University of California (therein "UCD"), whereby the term of the existing license is extended by five years, subject to payment by Licensee of an annual license fee of \$1,249, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute the foregoing Second Amendment to License Agreement.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Chris Flores, Chief of Staff/VP, Real Estate
SUBJ: APPROVING A LICENSE AGREEMENT FOR FLIXBUS STOP AT UNIVERSITY/65TH STREET STATION/Q STREET/67TH STREET FOR INTERCITY SERVICE AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO APPROVE FUTURE LICENSE AGREEMENT AMENDMENTS

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of the recommended action will result in SacRT granting Flixbus Inc. (“Flixbus”) a one-year license to make 1,460 stops per year at SacRT’s Q and 67th Street bus stop at the University/65th Street Station for intercity passengers and authorize the General Manager to approve future amendments to the License Agreement.

FISCAL IMPACT

SacRT will receive a minimum \$1,856 per month or a total of \$22,272 for twelve months for use of the bus stop, subject to increase if more than the stop is used more than 4 times per day. The revenue is not included in the Fiscal Year 2024 Operating Budget. Execution of future amendments will be contingent upon payment of a fee at least equal to the current year amount plus the applicable CPI increase.

DISCUSSION

Flixbus is a private intercity bus service provider with over 400,000 routes in more than 40 countries. In July 2018 SacRT and Flixbus entered into a one-year license agreement for Flixbus to use the Q and 67th Street bus stop at the University/65th Street Station. The proximity to both Sac State and the light rail station made this an excellent location for Flixbus passengers.

A new one-year License Agreement was executed in November 2019; in recognition of the impending construction project at the University/65th Street Station, that agreement allowed for use of either the University/65th Street station or the Power Inn Station. In the intervening period, Flixbus has been using other stops in the Sacramento area (Midtown, Old Sacramento, Richards Blvd).

Now that the 65th Street Transfer Station Relocation Project is complete Flixbus would like to re-initiate this location as a passenger stop with four trips per day or 1,460 trips per year. The original fee charged to Flixbus was \$1,513 per month, which included SacRT's maintenance and cleaning of the stop, and has been increased to \$1,856 per month per CPI adjustment.

Staff has not yet requested Federal Transit Administration concurrence in this proposed incidental use but, given the limited impact on SacRT's use (the bus stop to be used by Flixbus is not used by SacRT buses and the waiting passengers are unlikely to interfere with SacRT passenger ingress and egress) and the benefits to SacRT riders of having a seamless connection to intercity bus service, SacRT does not anticipate that the FTA will disapprove the use. The License Agreement will permit SacRT to terminate the License if the FTA disapproves the use.

RESOLUTION NO. 2024-05-047

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING A LICENSE AGREEMENT FOR FLIXBUS STOP AT UNIVERSITY/65TH STREET STATION/Q STREET/67TH STREET FOR INTERCITY SERVICE AND DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO APPROVE FUTURE LICENSE AGREEMENT AMENDMENTS

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the License Agreement between Sacramento Regional Transit District ("SacRT") and Flixbus Inc. ("LICENSEE") for Flixbus Inc. to make 1460 trips per year at Sacramento Regional Transit District's Q and 67th Street bus stop at the University/65th Street Station for intercity service for a term of one year subject to payment by Licensee of an annual license fee of \$1,856 per month, subject to SacRT's right to terminate if the Federal Transit Administration (FTA) does not concur in this incidental uses, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute the foregoing License Agreement.

THAT, authority is hereby delegated to the General Manager/CEO to execute future amendments to the License Agreement to extend the term for up to 5 additional years, contingent upon an increase to the annual license fee based on the Consumer Price Index published by the United States Department of Labor, bureau of Labor Statistics, now known as the "Consumer Price Index" for all Urban Consumers for the San Francisco-Oakland-San Jose California Area (Index 1982- 1984 = 100) and FTA approval if required.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Jason Johnson, VP, Finance/CFO
SUBJ: APPROVE AN AGREEMENT WITH THE COUNTY OF SACRAMENTO FOR DISCOUNT PURCHASE AND SALE FOR PREPAID FARE MEDIA

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of the attached Resolution will continue SacRT's contract with the Sacramento County Department of Human Assistance (DHA) to purchase and sell prepaid fare media at a discount through Monday, June 30, 2025.

FISCAL IMPACT

The contract with Sacramento County DHA generates \$2,215,136 in annual revenue for SacRT. This revenue is included in the preliminary Operating Budget for FY 2025 submitted to the Board for review.

DISCUSSION

SacRT has been working with Sacramento County DHA since 1991 to provide discounted transit passes for individuals receiving General Assistance from the County. SacRT and Sacramento County DHA would like to enter into a new agreement that will allow for the continued purchase and sale of SacRT fare media through Monday, June 30, 2025.

The Agreement allows DHA to purchase monthly stickers at \$34 each, with a minimum purchase of 5,000 stickers per month, and purchase Basic Single Ride tickets, and Basic Daily passes at a 50% discount as needed. In total the contract will generate a minimum of \$2,215,136 in annual fare revenue for SacRT. The DHA contract provides discounted fares to passengers who are primarily low income and is a significant source of fare revenue for SacRT. Staff recommends that the Board approve the agreement with County of Sacramento for discount purchase and sale of prepaid fare media.

RESOLUTION NO. 2024-05-048

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVE AN AGREEMENT WITH THE COUNTY OF SACRAMENTO FOR DISCOUNT PURCHASE AND SALE FOR PREPAID FARE MEDIA

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Agreement between the Sacramento Regional Transit District (therein "SacRT") and the the County of Sacramento (therein "County") for the purchase and sale of prepaid fare media at a discount exceeding the percentage established in SacRT's Policy for Discount Sale of Prepaid Fare Media through Monday, June 30, 2025, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized to execute the Agreement with the County of Sacramento.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary



STAFF REPORT

DATE: May 13, 2024

TO: Sacramento Regional Transit Board of Directors

FROM: Jason Johnson, VP, Finance/CFO

SUBJ: APPROVING THE FIRST AMENDMENT TO STUDENT TRANSIT PASS AGREEMENT – 2023 WITH LOS RIOS COMMUNITY COLLEGE DISTRICT AND AMENDING THE FARE STRUCTURE (RESOLUTION NO. 10-09-0174, AS PREVIOUSLY AMENDED) TO REDEFINE THE TERM “GROUP PASS”

RECOMMENDATION

Adopt the Attached Resolutions.

RESULT OF RECOMMENDED ACTION

Approval of the attached Resolutions will:

1. Approve the First Amendment to Student Transit Pass Agreement – 2023 to eliminate the transportation fee for high school students that are concurrently enrolled at Los Rios Community College District (Los Rios).
2. Amend the Fare Structure (Resolution No. 10-09-0174, as previously amended) to redefine the term Group Pass to provide more flexibility.

FISCAL IMPACT

Based on estimates from recent enrollments at Los Rios, a Student Transit Fee exemption for high school students could result in a reduction in fare revenue of up to \$36,000 annually.

DISCUSSION ON STUDENT TRANSIT PASS AGREEMENT

On October 23, 2023, the Board delegated authority to the General Manager/CEO to enter into a Student Transit Pass Agreement with Los Rios. The agreement was executed on November 17, 2023, and is expected to secure approximately \$2.5M in annual revenue through December 2028.

Post-COVID, Los Rios has seen an increase in student participation in online courses and has expanded its online offerings. The increased emphasis on remote learning has attracted new students to Los Rios, including students currently enrolled in high school. Many of these high school students are already eligible for subsidized transit passes through SacRT’s RydeFreeRT program and therefore have no need for the Los Rios

Student Transit Pass. Los Rios has requested that SacRT create an exemption for high school students attending Los Rios through dual-enrollment/concurrent enrollment. Los Rios staff has estimated (based on current enrollment) that up to 2,000 students per semester may be exempt from the fee and that these students take an average of 3 units per semester.

At the contract rate of \$3.00 per unit, SacRT could forego as much as \$36,000 in fare revenue annually due to the exemption. However, Los Rios has indicated that most of these students do not actually pay the Transit Fee at the time of registration because many, if not all, fees are already waived for these students. Given that the Transit Fee is a direct passthrough to SacRT (Los Rios pays SacRT actual transit fees collected), the actual fiscal impact to SacRT will be less than the estimated \$36,000. In addition, Staff was quite conservative in its enrollment estimates for FY 2025 and therefore believes that Los Rios revenues will likely still reach budgeted amounts even if the exemption is approved.

DISCUSSION ON DEFINITION OF GROUP PASS

As noted when the current Student Transit Pass Agreement was approved last year, the vast majority of Los Rios students now access the group pass in an electronic form, with only 3% of students opting to receive a physical pass. In December 2023 the Board was asked to temporarily approve a modification to the definition of “Group Pass” to eliminate the requirement of a photo ID for the physical form of Los Rios group pass, as the campus had just begun printing photo IDs.

While students are now able to receive a photo ID to which they can affix a sticker (the historic form of the Los Rios transit pass), there is still a subset of students enrolled only in online classes who: (1) do not want to come to campus solely to obtain a photo ID; and (2) do not want to access the pass electronically.

To accommodate this subset of students, as well as provide future flexibility for other potential group pass arrangement, Staff is recommending that the Board make a permanent modification to the definition of Group Pass in the Fare Structure. Group Pass is currently defined as:

“Group Pass means either: 1) an ID Card to which an RT sticker or an RT-approved sticker, logo or insignia is affixed, or 2) an ID Card that is inserted inside a sleeve with a clear plastic window through which the information on the ID card is visible and the window side of the sleeve contains an affixed sticker, printed or other information as required by the applicable Group Pass Agreement.”

The first part of the definition dates to at least 1993 and the second part to 2007. The definition was based on the group pass agreements in effect during those periods. As noted in the December 2023 Staff Report, the definition of ID Card is very rigid in specifying particular dimensions for the ID card, as well as the requirement of a picture and full name.

The proposed new definition is:

"Group Pass means a physical card or sticker in a format set out in a Board-approved Group Pass Agreement, as well as the electronic equivalent issued by SacRT or the other party to the Group Pass Agreement."

This more flexible definition will accommodate group pass programs for entities that do not issue photo identification cards with names. Because the Board approves all Group Pass agreements, the Board will have the opportunity, at the time each Group Pass agreement is approved, to evaluate and approve the form of pass that will be issued under each agreement. That will allow the Board to review the potential for fraudulent use and determine if, under the particular circumstances, a photo or name should be required for use of a specific form of Group Pass. In the case of Los Rios, given the small subset of students that may opt for this form of pass, Staff believes the risk of approving a form of Group Pass without a photo or name is low. SacRT has controls in place to prevent students from obtaining the pass in both forms – students who request a physical pass have their electronic pass revoked.

RESOLUTION NO. 2024-05-049

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

APPROVING THE FIRST AMENDMENT TO STUDENT TRANSIT PASS AGREEMENT – 2023 WITH LOS RIOS COMMUNITY COLLEGE DISTRICT

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to Student Transit Pass -2023 by and between the Sacramento Regional Transit District (therein “SacRT”) and Los Rios Community College District (therein “Los Rios”) whereby the parties agree to exempt dual-enrolled/concurrently enrolled high school students from payment of the transit fee and eligibility for receipt of the Student Transit Pass, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute the foregoing amendment.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

RESOLUTION NO. 2024-05-050

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

AMENDING THE FARE STRUCTURE (RESOLUTION NO. 10-09-0174, AS PREVIOUSLY NAMED) TO REDEFINE THE TERM "GROUP PASS"

WHEREAS, by Resolution No. 09-10-0174, the Board of Directors amended and restated the Fare Structure for fixed-route service; and

WHEREAS, the Fare Structure has been subsequently modified by multiple Resolutions, including temporary adoption of new fare types; and

WHEREAS, the Board desires to establish a more flexible definition of "Group Pass" under the Fare Structure to accommodate a broader range of Group Pass agreements.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the definition of "Group Pass" as set out in Article II, Fare Structure Definitions of the Fare Structure Resolution No. 09-10-0174 is hereby amended to read in its entirety as follows:

"Group Pass means a physical card or sticker in a format set out in a Board-approved Group Pass Agreement, as well as the electronic equivalent issued by SacRT or the other party to the Group Pass Agreement."

THAT, in the event of a conflict between this Resolution and Resolution No. 09-10-0174, as previously amended, this Resolution will govern as to the terms of use of the On-Board Light Rail Single Ride Fare.

THAT, in all other respects, Resolution No. 09-10-0174, as previously amended, remains in full force and effect.

PATRICK KENNEDY, Chair

A T T E S T:
HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Chris Flores, Chief of Staff/VP, Real Estate
SUBJ: CONDITIONALLY APPROVING THE PROJECT AGREEMENT WITH ARDEN ARMORY AFFORDABLE LP AND CONDITIONALLY DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO EXECUTE EASEMENTS AND PROPERTY-RELATED AGREEMENTS SUBJECT TO FTA CONCURRENCE

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving the Project Agreement and delegating authority to the General Manager/CEO to execute other related agreements will establish the rights and obligations of the parties Arden Armory Affordable LP. (BRIDGE Housing), State of California (State), the City of Sacramento (City) and SacRT related to the BRIDGE Housing affordable housing project (“Project”) to be constructed at 440 Arden Way, which includes improvements within and adjacent to the Arden/Del Paso station and park and ride lot.

Under the Project Agreement, SacRT will be compensated for all support costs associated with the Project, including the costs of design review and construction inspection.

With respect to the property interests to be conveyed, BRIDGE provided an initial appraisal to SacRT for the value of the temporary construction easement and permanent road and public utility easements to be conveyed by SacRT, which include the permanent loss of one parking space. BRIDGE has proposed that the value of the easements be offset by the in-kind contribution of a new operator restroom that will be incorporated into the housing project and exclusively accessible to SacRT. BRIDGE and SacRT are currently negotiating regarding appropriate compensation, but the Project Agreement provides that SacRT must receive at least the fair market value of the property interest either in cash or in-kind.

DISCUSSION

In October 2020, the State released a Request for Proposals for an affordable housing project at 440 Arden Way (Assessor Parcel Number (APN) 275-0134-008-0000), a

surplus parcel that previously served as an armory building and is adjacent to the Arden/Del Paso light rail station/bus transfer center and park and ride lot.

BRIDGE Housing was selected to enter into a long-term ground lease with the State for development for a 124-unit affordable housing project that will generate additional ridership to the transit center and provide much-needed affordable housing to the community. BRIDGE Housing has assigned its rights to a wholly-owned subsidiary limited partnership, Arden Armory Affordable LP; as used in this Staff Report, “BRIDGE Housing” refers to the wholly-owned subsidiary Arden Armory Affordable LP, which will be the party that actually contracts with SacRT.

A total of six agreements related to the Project are currently under consideration:

- 1) **Project Agreement.** This generally details the rights and responsibilities of the parties related to the Project, including the obligation to compensate SacRT staff for support time and also details the other agreements that must be approved, including on-going maintenance responsibilities where there are shared uses.
- 2) **Private Road Easement.** There is currently a driveway access to the armory building and the SacRT park and ride lot that is partially on SacRT property and partially on State property through reciprocal roadway access easements. The access easement granted by SacRT to the State in 1993 over a portion of APN 275-0134-010-0000 specifies that it terminates if the State “conveys” its property to a non-governmental entity, which includes the long-term ground lease. A new easement is proposed to be granted to allow access for both governmental and non-governmental purposes in order to allow access to the BRIDGE Housing development.
- 3) **Utility Easements. Easements. or Easement.** BRIDGE Housing would also like to relocate water and sewer lines and is requesting that SacRT grant the City utility easement or multiple utility easements (one for each type of facility)easement in perpetuity for water, sewer and drainage under SacRT’s property on APN 275-0134-010-0000.
- 4) **Temporary Construction Easement.** BRIDGE Housing is requesting a temporary construction easement (TCE) from SacRT over APN 275-0134-010-0000 to close the entire park and ride lot and use the parcel for Project construction for a two-year period. SacRT will continue to need access to the station platform and the traction power substation on the west end of parcel; use of the TCE by BRIDGE Housing will be contingent on BRIDGE Housing securing alternative access for SacRT to those areas during construction. This is proposed to be accomplished by access through a City parcel on the west side of SacRT’s parcel.
- 5) **Easement for Use of Restroom Facilities.** BRIDGE has offered to construct a restroom for exclusive use by SacRT staff at no cost to SacRT in its

development on APN 275-0134-008-0000 adjacent to the light rail station. A recorded easement would secure the permanent right to use these facilities by SacRT.

- 6) **Construction and Maintenance Agreement for Off-Site Improvements.** In addition to the improvements to be constructed on SacRT's park and ride parcel through the TCE, BRIDGE Housing will also be constructing improvements to the north of the State armory parcel extending onto the Arden/Del Paso station platform area. The south portion of the station platform is located on City of Sacramento road right of way through the Amended and Restated Operations and Maintenance Agreement with the City of Sacramento ("O&M Agreement") (SacRT holds fee title to the prior Western Pacific "Swanston Branch" on the south shoulder of Arden Way, which is wedged between two City of Sacramento parcels). Under the O&M Agreement, SacRT would typically be responsible for the maintenance of any improvements installed within its station area. To ensure that BRIDGE Housing will maintain long-term responsibility for any improvements installed on the SacRT station platform, the parties would enter into a recorded Construction and Maintenance Agreement.

Because the related agreements would allow an "incidental" non-transit use of SacRT property, the Federal Transit Administration must concur in the granting of the rights, especially the permanent improvements to the SacRT property to ensure the use does not interfere with the transit purposes of the property. That approval has not yet been obtained. The Project Agreement will specify that the execution of the other agreements is contingent on FTA concurrence.

RESOLUTION NO. 2024-05-051

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 13, 2024

CONDITIONALLY APPROVING THE PROJECT AGREEMENT WITH ARDEN ARMORY AFFORDABLE LP AND CONDITIONALLY DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO EXECUTE EASEMENTS AND PROPERTY-RELATED AGREEMENTS SUBJECT TO FTA CONCURRENCE

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Project Agreement by and between the Sacramento Regional Transit District ("SacRT") and Arden Armory Affordable LP ("Developer") setting out the rights and obligations of the parties with respect to Developer's affordable housing project ("Project") to be constructed adjacent to SacRT's Arden/Del Paso light rail station is hereby approved, conditioned on agreement of the parties regarding the fair market value of the easements to be conveyed and the offset to be applied for the construction and use of a SacRT restroom for the exclusive use of SacRT employees.

THAT, upon satisfaction of the foregoing conditions, the General Manager/CEO is hereby authorized and directed to execute the Project Agreement.

THAT, subject to FTA concurrence, the General Manager/CEO is hereby delegated authority to execute the following agreements related to the Project:

1. Private Access Road Easement between the State of California and SacRT
2. Utility Easements between the City of Sacramento and SacRT
3. Temporary Construction Easement between Developer and SacRT
4. Restroom Access Easement between Developer, the State of California
5. Construction and Maintenance Agreement for Off-Site Improvements between Developer and SacRT.

PATRICK KENNEDY, Chair

A T T E S T:
HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Jason Johnson, VP, Finance/CFO
SUBJ: ACCEPT PUBLIC COMMENT ON THE SACRAMENTO REGIONAL TRANSIT DISTRICT PRELIMINARY FY 2024-2025 OPERATING AND CAPITAL BUDGET AND CONTINUE THE PUBLIC HEARING TO JUNE 10, 2024.

RECOMMENDATION

Motion to Approve.

RESULT OF RECOMMENDED ACTION

Approval will continue the public hearing to the June 10, 2024 Board meeting where the final Fiscal Year (FY) 2024-2025 Operating and Capital Budget will be presented for adoption.

FISCAL IMPACT

None as a result of this action.

DISCUSSION

Staff is proud to submit a balanced preliminary budget for FY 2025. SacRT's budget has modest growth to account for inflationary and general cost increases while maintaining the exceptional level of service the Sacramento region relies upon. This is possible through a combination of strong fiscal discipline and management of expenditures, continued growth in ridership and subsequent farebox collections, and strong federal and state support for the transit industry.

On March 11, 2021, the American Recovery Plan Act (ARP) was signed into law, the last of three federal pandemic relief funding packages for transit, and provided over \$26B to transit agencies apportioned through the Urbanized Area Formula Program (Section 5307). SacRT's portion of this funding was over \$103M, of which the final \$7.8M is allocated for the FY 2024-2025 Budget. SacRT funding related to the first two federal pandemic relief funding packages; the Coronavirus Aid, Relief and Economic Security (CARES) Act and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), was fully depleted prior to the beginning of FY 2024.

In July 2023, the State of California passed Senate Bill 125 (SB 125), which serves as a trailer bill to the State's FY 2023-2024 budget. SB 125 creates approximately \$5.1B statewide, of new one-time funding to help address transit providers' operating and capital needs. SB 125 guides the distribution of \$4B from the State of California General Fund through the Transit and Intercity Rail Capital Program (TIRCP) on a population-based formula to regional transportation planning agencies (RTPA), which will have the flexibility to use the money to fund transit operations or capital improvements. The transportation budget trailer bill also establishes the \$1.1B Zero-Emission Transit Capital Program (ZETCP) to be allocated to regional transportation planning agencies on a population-based formula and another formula based on revenues to fund zero-emission transit equipment and operations. SB125 was created in response to ongoing revenue shortfalls in the transit industry and is intended to fund operating gaps and avoid a fiscal cliff that many transit agencies in California are facing.

The Sacramento Area Council of Governments (SACOG), the region's RTPA, was allocated a total of \$238.2M for the region across the two programs. Staff is working with SACOG to secure \$54M of TIRCP funds and \$6.6M of ZETCP funds from SB125 in FY 2025 to support operations and will continue to work closely with SACOG to secure additional funding for both operating and capital needs in the near future. These federal and state allocations will fully offset any projected revenue losses due to the residual impacts of COVID-19 and other economic factors for FY 2024-2025.

Assumptions Built into the FY 2025 Budget

The Operating Budgeting process is a significant undertaking that requires input from various operational staff members, consideration of economic conditions, goals and objectives by the Board, all balanced by the need to keep costs within estimated revenue projections. The assumptions used in this budget were built on a variety of sources.

These assumptions are as follows:

- Service levels have been budgeted without reductions, allowing for minor service modifications, such as improved headways on existing routes.
- The budget will support SacRT strategic priorities such as our customer first approach to services and business optimization.
- ARP federal stimulus funding and SB125 state funding is being used to offset the loss of fares and other revenues due to various economic factors.
- All merit increases will be received by employees per Collective Bargaining Agreements (CBA).
- There will be no fare rate adjustments.

Summary of FY 2025 Operating Budget

Tables 1A and 1B provide summaries of the preceding three years' actual results, the current year budget, and the FY 2025 proposed budgeted amounts. Revenues and expenditures each increased in total by \$17.6M or 7.0% compared to the original FY 2024 budget.

State & Local revenues are increasing by \$49.1M or 29.2% as the local economy (sales tax revenue) is projected to remain steady and new funding from SB125 will be available. Federal funds are projected to decrease by \$33.2M or 56.7% which is due to the full depletion of American Rescue Plan (ARP) funds.

Salaries & Benefits are increasing \$12.6M or 7.4%, which is attributed to both annual salary and benefits increases across all Collective Bargaining Agreements, and the addition of new full-time positions that directly support operations.

Table 1A - Revenues (Thousands)

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Budget	FY 2024 to FY 2025	
						\$ Change	% Change
Fare Revenue	\$ 12,000	\$ 14,309	\$ 16,615	\$ 17,300	\$ 18,439	\$ 1,139	6.6%
Contract Services	6,634	825	842	800	1,150	350	43.8%
State & Local	113,657	144,508	159,055	168,495	217,623	49,128	29.2%
Federal	57,704	56,676	56,876	58,540	25,360	(33,180)	-56.7%
Other	7,340	5,239	9,500	4,365	4,490	125	2.9%
Total	\$ 197,335	\$ 221,557	\$ 242,888	\$ 249,500	\$ 267,062	\$ 17,562	7.0%
Operating Surplus/(Deficit)	5,943	6,223	3,152	-	-		
Operating Revenue	\$ 191,392	\$ 215,334	\$ 239,736	\$ 249,500	\$ 267,062	\$ 17,562	7.0%

Table 1B - Expenses (Thousands)

	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Budget	FY 2025 Budget	FY 2024 to FY 2025	
						\$ Change	% Change
Salaries & Benefits	\$ 141,910	\$ 153,684	\$ 160,614	\$ 171,645	\$ 184,264	\$ 12,619	7.4%
Professional Services	14,162	16,497	19,400	24,620	26,515	1,895	7.7%
Materials & Supplies	13,504	14,748	18,955	15,839	16,562	723	4.6%
Utilities	7,272	7,425	7,988	8,458	8,427	(31)	-0.4%
Insurance & Liability	12,336	19,784	28,248	22,789	25,560	2,771	12.2%
Other	2,208	2,634	2,784	6,149	5,734	(415)	-6.7%
Operating Expenses	\$ 191,392	\$ 214,772	\$ 237,989	\$ 249,500	\$ 267,062	\$ 17,562	7.0%
GASB 87 Lease	-	562	1,747				
Total Expenses	\$ 191,392	\$ 215,334	\$ 239,736	\$ 249,500	\$ 267,062	\$ 17,562	7.0%

Focus on Operations

To continue a customer first approach at SacRT, the FY 2025 Operating Budget places a clear emphasis on our operations. The proposed budget includes 24 new operator positions to be hired throughout the year. To augment funding for direct operations and customer-facing positions, previously authorized non-operations positions that had not been filled were eliminated. In addition, an organizational restructuring following voluntary staff departures led to a reduction in the size of the Executive Management Team. Chart 1 and Table 2 below show that 82.1% of the positions at SacRT directly support the Operations Division.

Chart 1 – FY 2025 Positions by Division

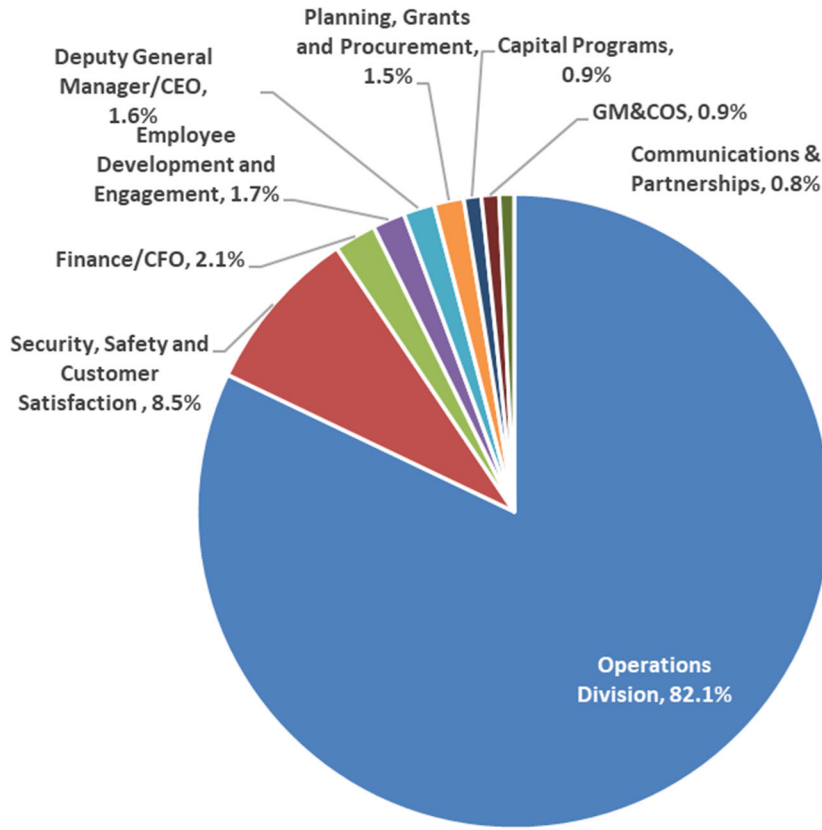


Table 2 – FY 2025 Positions by Division

Division	FY 2021 Funded	FY 2022 Funded	FY 2023 Funded	FY 2024 Funded	FY 2025 Funded	FY 2024 to FY 2025
General Manager/CEO	16	9	10	10	9	-1
Chief of Staff/VP, Real Estate	0	0	0	0	4	4
Planning, Grants and Procurement	57	58	59	67	22	-45
Operations Division*	0	0	0	0	1192	1192
Bus Operations	1196	939	945	928	0	-928
Light Rail Operations	0	261	266	270	0	-270
Deputy General Manager/CEO	33	41	22	23	23	0
Employee Development and Engagement	0	0	0	24	24	0
Capital Programs	0	0	0	0	13	13
Finance/CFO	47	51	29	23	31	8
Procurement, Real Estate & Special Projects	0	0	22	23	0	-23
Communications & Partnerships	0	9	16	16	11	-5
Security, Safety and Customer Satisfaction	74	82	79	79	123	44
Total	1,423	1,450	1,448	1,463	1,452	-11

Capital Budget

Unlike the Operating Budget, the Capital Budget consists of projects that often take multiple years to complete, and in some cases take multiple years to fully fund. Funds approved for a project that are not spent in the previous fiscal year are typically carried over to the following fiscal year. Similarly, when the Board approves the budget for a large

multi-year project in one fiscal year's budget, the project continues to have Board-approved budget authority rolled over from year to year, less any funds that have been expended on the project. The estimated amounts to be carried over from FY 2024 will be reported to the Board as part of the five-year Capital Improvement Plan later this year. The total Capital Budget for existing projects is estimated to exceed \$1.95B. Table 3 below provides a summary of new projects and currently approved projects that require additional Capital Budget funding for FY 2025.

Table 3 - Summary of FY 2025 Capital Budget

Project Number	Project Name	FY 2024	FY 2025	FY25 Budget	Available Funding	Prior Yr Funds Awarded Not Available	FY25 Funds To Be Added	Funding TBD
		Amended Budget	Budget Additions					
Bus/Paratransit/Microtransit Projects								
B147	Fleet Maintenance Mgmt Software	\$ 414,500	\$ 1,085,500	\$ 1,500,000			\$ 1,500,000	
B150	Watt I-80 Transit Center Imprvmts	\$ 30,000,000	\$ 112,905	\$ 30,112,905	\$ 30,112,905			\$ -
B174	Disruption Manager Software	\$ 214,866	95,269	\$ 310,135	\$ 310,135			\$ -
B176	Vehicle Event Recorder	\$ 454,590	\$ 100,000	\$ 554,590	\$ 454,590	\$ 100,000		\$ -
B184	CA Labor Federation WED		\$ 77,000	\$ 77,000	\$ 77,000			\$ -
	Total Bus Projects	\$ 31,083,956	\$ 1,470,674	\$ 32,554,630	\$ 30,954,630	\$ 100,000	\$ 1,500,000	\$ -
Light Rail Projects								
R384	LRV Maintenance Shop Upgrade	\$ 289,800	\$ 2,228	\$ 292,028	\$ 292,028			\$ -
R386	LR Station LED Light Upgrade	\$ 2,750,000	\$ 2,250,000	\$ 5,000,000	\$ -	\$ 2,000,000	\$ 1,000,000	\$ 2,000,000
R387	Park & Ride LED Light Upgrade	\$ 3,000,000	\$ 2,000,000	\$ 5,000,000	\$ -	\$ 2,000,000	\$ 1,000,000	\$ 2,000,000
	Total Light Rail Projects	\$ 6,039,800	\$ 4,252,228	\$ 10,292,028	\$ 292,028	\$ 4,000,000	\$ 2,000,000	\$ 4,000,000
Facilities Projects								
F042	South Bus Parking Lot Pavement	\$ 100,000	\$ 700,000	\$ 800,000	\$ -	\$ 800,000		\$ -
	Total Facilities Projects	\$ 100,000	\$ 700,000	\$ 800,000	\$ -	\$ 800,000		\$ -
Planning Projects								
M019	Arcade Creek Bridge Enviro	\$ 110,000	\$ 31,781	\$ 141,781	\$ 141,781			\$ -
M025	Truxel Bridge Study		\$ 14,730	\$ 14,730	\$ 14,730			\$ -
	Total Planning Projects	\$ 110,000	\$ 46,511	\$ 156,511	\$ 156,511	\$ -		\$ -
Other								
M004	FY12 Revenue Bond Payments	\$ 25,406,671	\$ 1,542,900	\$ 26,949,571	\$ 25,406,671		\$ 1,542,900	\$ -
V102	Q Street Move	\$ 2,900,000	\$ 500,000	\$ 3,400,000	\$ 3,152,000		\$ 248,000	\$ -
	Total Other Projects	\$ 28,306,671	\$ 2,042,900	\$ 30,349,571	\$ 28,558,671	\$ -	\$ 1,790,900	\$ -
Subrecipients								
TBD	El Dorado Transit FFY24 FTA 5307/5339(a)		\$ 450,000	\$ 450,000			\$ 450,000	
		\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ 450,000	\$ -
	Totals	\$ 65,640,427	\$ 8,962,313	\$ 74,602,740	\$ 59,961,840	\$ 4,900,000	\$ 5,740,900	\$ 4,000,000

Outlook for FY 2025

The residual effects of the COVID-19 pandemic continue to negatively impact some of SacRT's revenue sources; however, the regional economy is forecast to remain stable for Fiscal Year 2024-2025. The revenues presented in the budget reflect these expectations. SacRT's fare-based revenues are expected to gradually increase through Fiscal Year 2024-2025, and modest increases for sales tax based (State & Local) revenues above FY 2023-2024 have been forecasted. While Federal stimulus funds will

be fully exhausted in FY 2024-2025, SacRT expects to backfill operational funding gaps with state of CA SB125 funds for the next three years and has already begun to focus on securing a long-term and sustainable funding source to ensure that SacRT can continue to provide our patrons with a world class public transit system in the Sacramento Region. Also funded by SB 125 is the Comprehensive Operational Analysis (COA) presented separately. The COA will include scenarios not only for expansion of SacRT's network if a new source of revenue is secured, such as a local sales tax measure or statewide transit funding, but will also take a fiscally constrained approach to service plans in a scenario where such funding is not available by FY 2026-2027. The COA will also include a review of service standards for all modes (i.e., bus, light rail, SmaRT Ride) to ensure an optimal mix of services that is cost-effective, fiscally sustainable, and consistent with other goals such as ridership maximization, coverage and accessibility, equity, air quality, etc. and to make sure that level of service expectations match industry norms for communities of various sizes and densities (i.e., that high-frequency service is planned and provided only in areas with the jobs and population density to support such service).

The General Manager/CEO is presenting a balanced budget for FY 2024-2025 that maintains service levels and includes limited service expansions, while addressing the pressing need to fund SacRT's operating reserve and continue our reduced reliance on the line of credit. We will continue to relentlessly pursue efficiency improvements, business optimizations, and new revenue opportunities in the upcoming year.



FY 2025 Budget Briefing

FY 2025 Budget Assumptions

- Services are budgeted without reductions
- The budget will support SacRT strategic priorities
 - Customers first
 - Business optimization
- ARP and SB125 funding used to close funding gaps
- No reductions to staffing levels
- No fare rate adjustments



FY 2025 Budget Changes from April to May

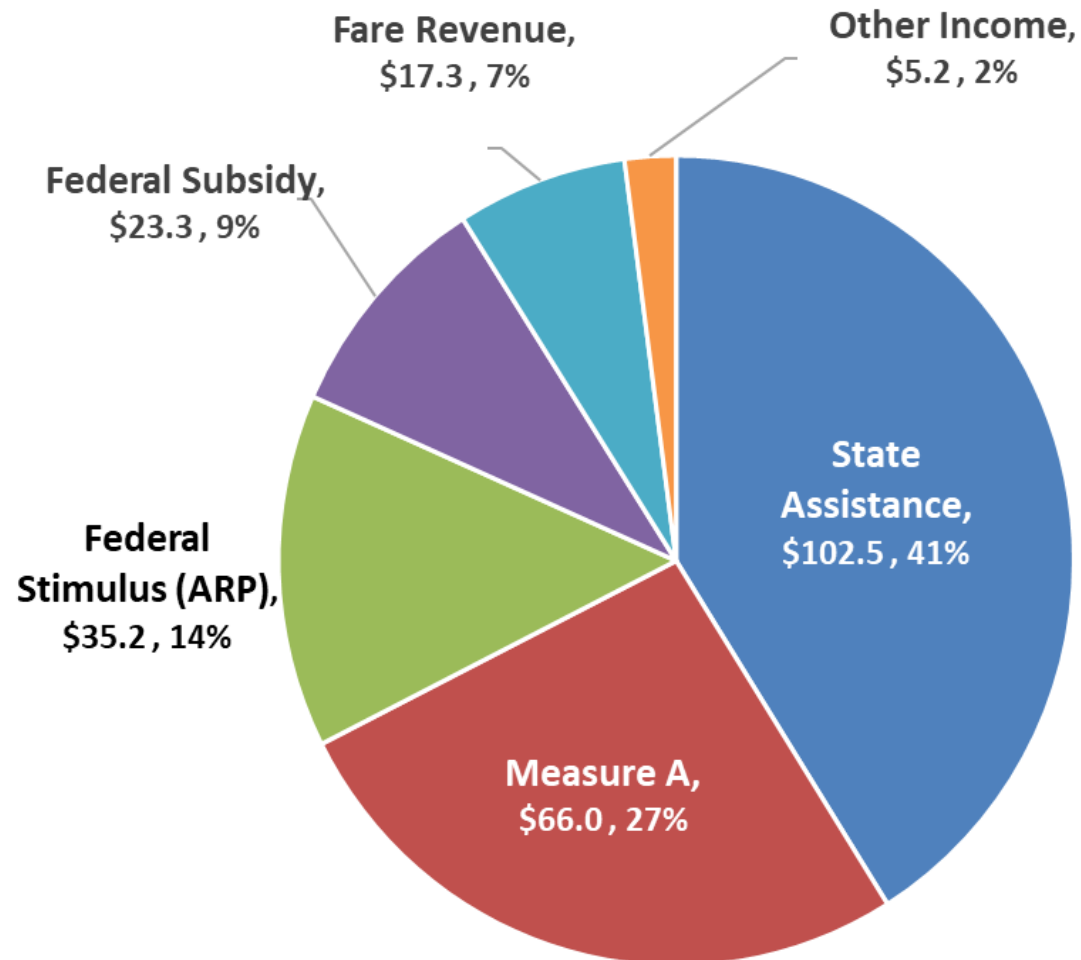
Categories	FY 2025 Preliminary	FY 2025 May Revise	\$ Change	% Change
Operating Revenues				
Fare Revenue	\$ 18,439,108	\$ 18,439,108	\$ -	0.0%
Contracted Services	1,149,730	1,149,730	-	0.0%
State & Local	217,623,010	219,223,010	1,600,000	0.7%
Federal	25,360,075	23,760,075	(1,600,000)	-6.3%
Other	4,490,000	4,490,000	-	0.0%
Total Operating Revenue	\$ 267,061,923	\$ 267,061,923	\$ -	0.0%
Operating Expenses				
Salaries & Benefits	\$ 184,263,558	\$ 184,263,558	\$ -	0.0%
Professional Services	26,514,807	26,514,807	-	0.0%
Materials & Supplies	16,562,316	16,562,316	-	0.0%
Utilities	8,427,059	8,427,059	-	0.0%
Casualty & Liability	25,560,113	25,560,113	-	0.0%
Other	5,734,070	5,734,070	-	0.0%
Total Operating Expenses	\$ 267,061,923	\$ 267,061,923	\$ -	0.0%
Surplus/(Shortfall)	\$ -	\$ -	\$ -	\$ -

SB 125 Funding

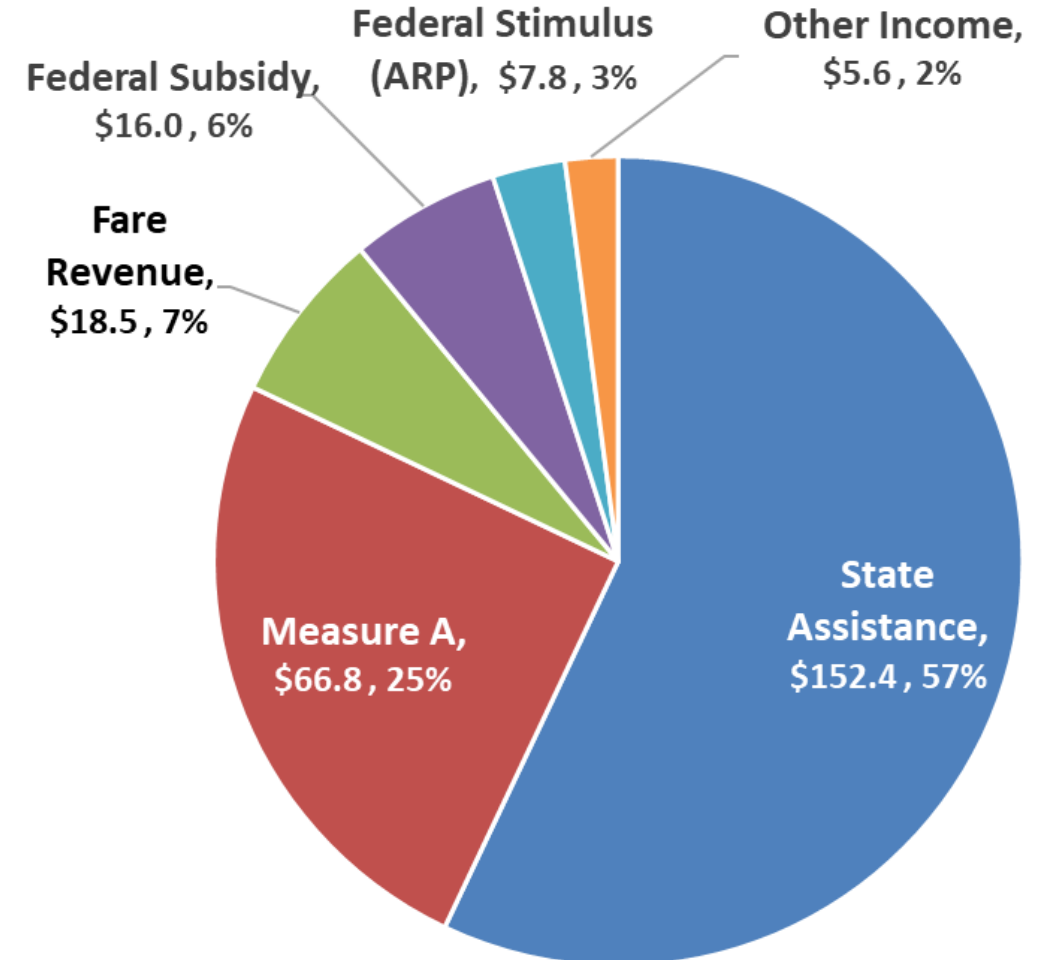
- FY 24/25 Operating Budget includes \$60.6M in SB 125 Funding
 - \$54M from the Transit and Intercity Rail Capital Program (TIRCP)
 - \$6.6M from the Zero Emission Transit Capital Program (ZETCP)
- State Budget Knowns vs. Unknowns
 - SacRT FY 24/25
 - SacRT FY's 25/26 and 26/27
- SacRT's Comprehensive Operational Analysis (COA)

Where the Dollars Come From (\$ Millions)

FY 2024 Operating Revenue \$249.5M

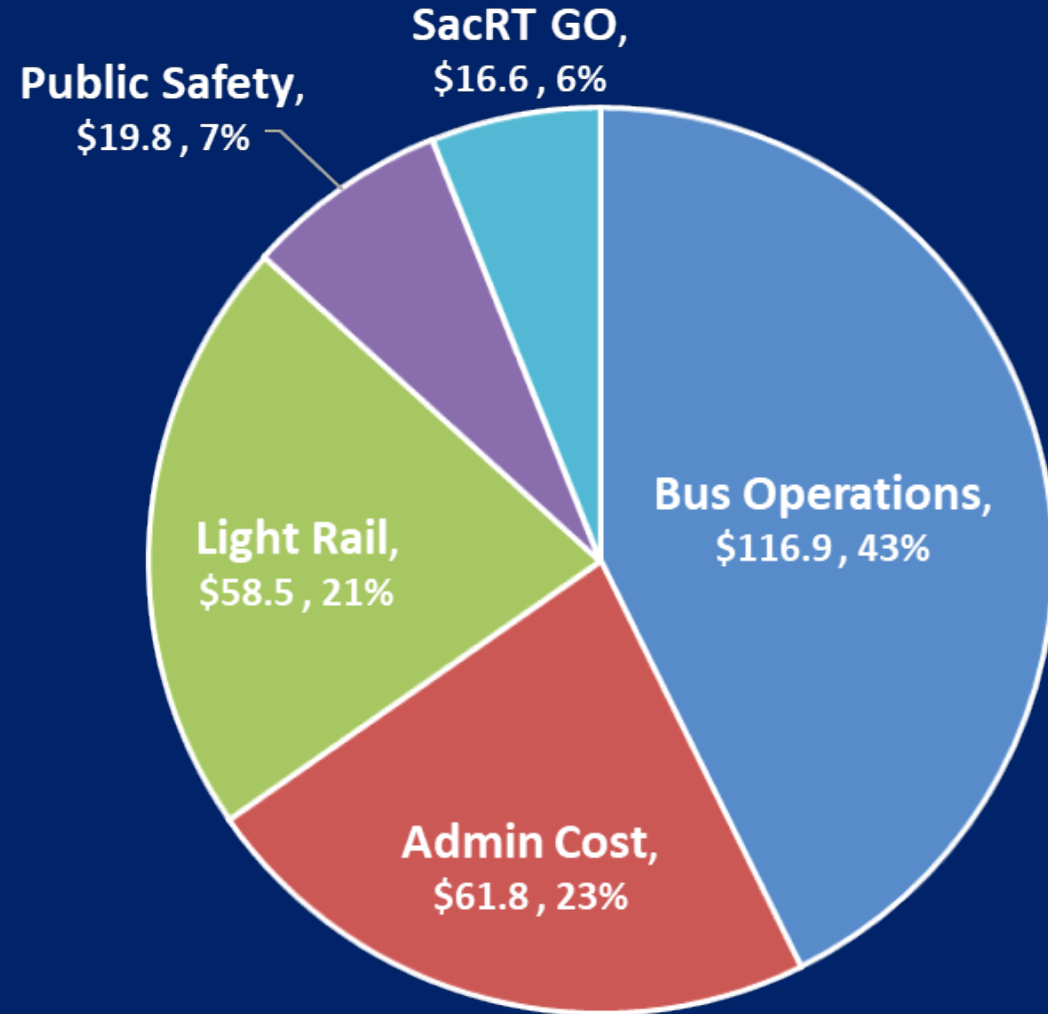


FY 2025 Operating Revenue \$267.1M



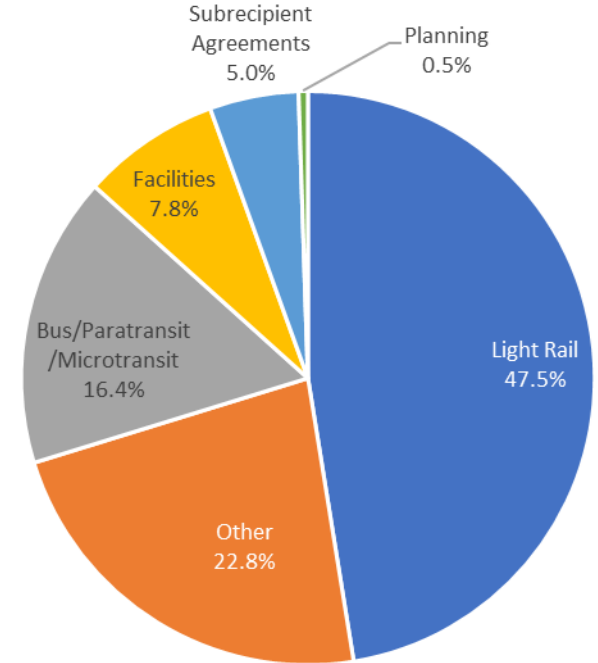
Service Delivery Breakdown (\$ Millions)

- Operating Budget - \$267.1M
 - 77% Operations
 - 23% Admin Support



FY 2025 Capital Budget Additions

Project Categories	# of Projects	FY 2025 Budget Additions	%
Bus/Paratransit/Microtransit	5	\$ 1,470,674	16.4%
Light Rail	3	4,252,228	47.5%
Facilities	1	700,000	7.8%
Planning	2	46,511	0.5%
Other	2	2,042,900	22.8%
Subrecipient Agreements	1	450,000	5.0%
Total	14	\$ 8,962,313	100%



- Total FY 2025 Capital Budget (after additions) will be approximately \$1.95 billion

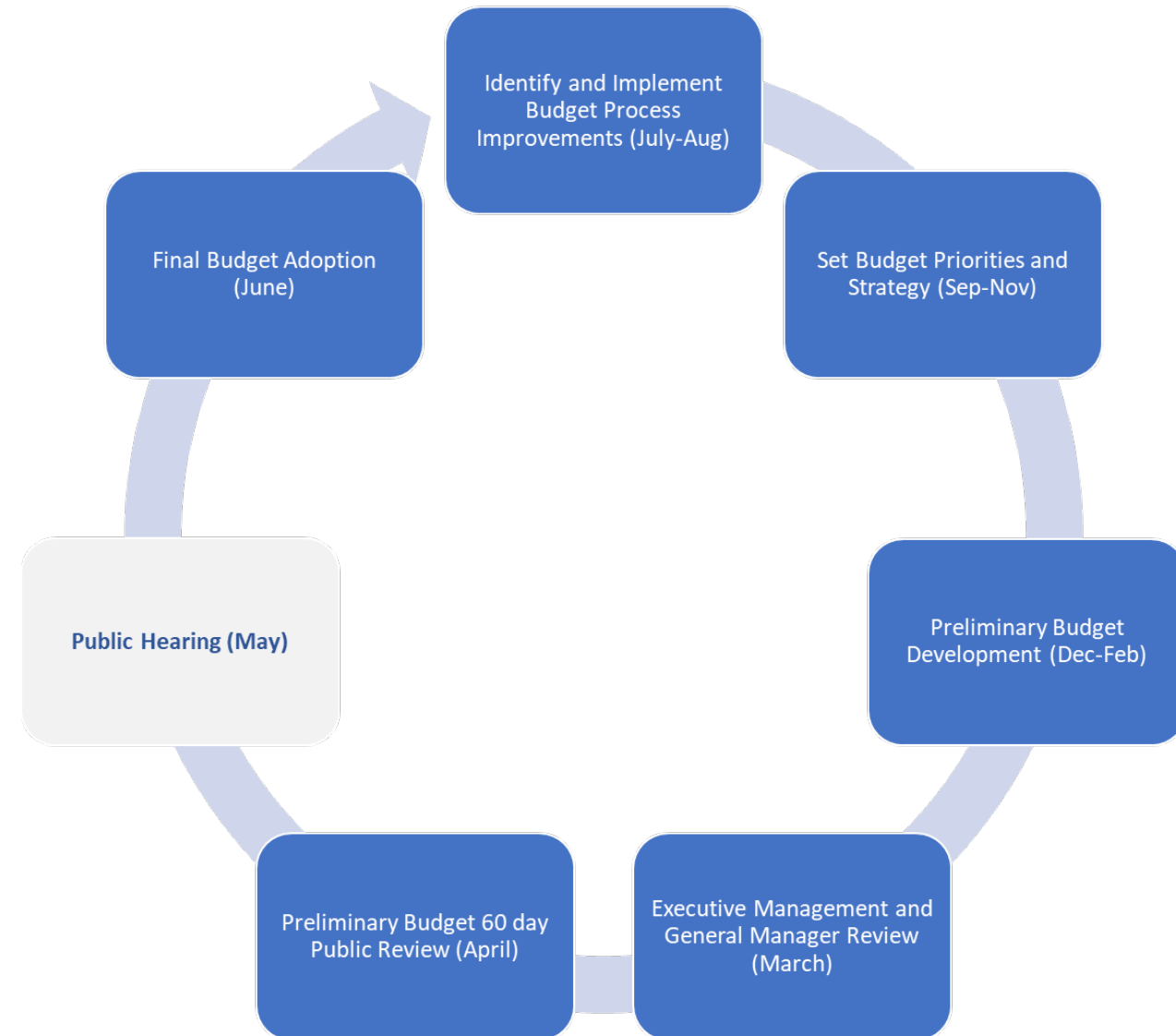
- Regional economy is forecast to remain stable
- Fare revenues continue to grow as ridership increases
- Federal Stimulus funds will be fully expended in FY 2025
- State of CA SB125 funds will fill operational funding gaps for the next 3 years
- SacRT will be undergoing a comprehensive operational analysis (COA) that will:
 - Take a fiscally constrained approach to service level changes
 - Address several funding and service level scenarios over the coming years
 - Review service standards for all modes to ensure an optimal mix

The Budget Cycle/Schedule

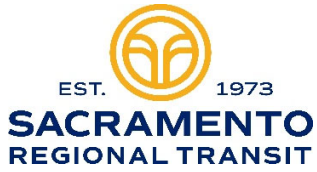
April 8, 2024 Release of the Preliminary FY 2025 Operating and Capital budgets, 60-day public review begins

May 13, 2024 Public Hearing receiving public comment

June 10, 2024 FY 2025 Operating and Capital Budget hearing for adoption by the Board of Directors



Thank you



STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Shelly Valenton, Deputy General Manager/CEO
SUBJ: EMPLOYEE SATISFACTION SURVEY RESULTS

RECOMMENDATION

No Recommendation - For Information Only.

Staff will provide a presentation on the employee satisfaction survey results.

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Henry Li, General Manager/CEO
SUBJ: GENERAL MANAGER'S REPORT

RECOMMENDATION

No Recommendation - For Information Only.

SacRT Meeting Calendar

Regional Transit Board Meeting

June 10, 2024
SacRT Auditorium
4:00 P.M

Quarterly Retirement Board Meeting

June 12, 2024
SacRT Auditorium
1:00 P.M

Mobility Advisory Council Meeting

May 16, 2024
SacRT Auditorium / Webconference
2:30 P.M

Join Our Team – SacRT is Hiring!

If you want a career that connects you to the community, join the SacRT family! Our agency connects people to opportunities, experiences and each other and we are dedicated to providing safe, reliable and accessible transit services for all community members.

Hiring Event: Tuesday, May 21, 2024, 2 p.m. - 7 p.m.

Location: SacRT Administrative Building, Auditorium 1400 29th Street, Sacramento

Transit: Accessible by bus routes 30, 38, 67, 68 and light rail to the 29th Street Station.

Parking: Street parking available.

Learn more at sacrt.com/hiringevents.

SacRT to Operate Sunday/Holiday Schedule for Memorial Day

On Monday, May 27, 2024, in honor of Memorial Day, SacRT fixed-route bus and light rail, and SacRT GO paratransit services will operate on Sunday/holiday schedule. Please visit sacrt.com/schedules to view the Sunday/holiday schedule for your route or call 916-321-BUSS (2877) for assistance.

There will be no service on: Causeway Connection; Elk Grove local and commuter routes, including e-van; Folsom Stage Line; Rancho CordoVan; and Smart Ride.

The Customer Service and Sales Center will be closed; however, the Customer Service phone lines 916-321-BUSS (2877) will operate from 7 a.m. to 4 p.m.

SacRT wishes everyone a safe holiday weekend as we remember those who dedicated their lives to service for our country.

Planned Light Rail Service Disruptions in May

Several light rail service disruptions are planned this month due to station platform construction at 13th Street and Archives Plaza stations. Station platform construction is underway to meet the height requirements of new low-floor light rail vehicles that will begin service on the Gold and Green lines this summer.

Below is the station construction schedule for May. Please note that the schedule may change due to weather or other factors. Riders are urged to download the free Alert SacRT app and check the website for updates at sacrt.com/stationclosure.

Saturday, May 11 – Sunday, May 12, 2024

Due to station platform construction that will impact the tracks at 13th Street Station, several light rail stations on the Blue and Gold lines will not have light rail service. Instead, bus bridges (shuttle bus between stations) will be in place:

- Gold Line: Bus bridge (shuttle buses operate between stations) between 29th Street and Sacramento Valley stations.
- Blue Line: Bus bridge (shuttle buses operate between stations) between Globe and Broadway stations.

Monday, May 13 – Friday, May 17, 2024*

The 13th Street Station outbound platform (headed toward Folsom) will be closed for customers boarding and deboarding. Light rail trains will travel through 13th Street Station; however, passengers will not be able to board or deboard at the station on the outbound platform due to construction activity.

The inbound platform (headed toward Sacramento Valley Station) will be open. The nearest open stations are Archives Plaza Station and 16th Street Station. Customers needing to exit the train on the outbound side will instead need to travel one more station to 16th Street Station, exit the train, and board the next train heading inbound (toward downtown) and exit at the 13th Street Station (inbound side).

Saturday, May 18 – Sunday, May 19, 2024

Due to station platform construction that will impact the tracks at 13th Street Station, several light rail stations on the Blue and Gold lines will not have light rail service. Instead, bus bridges (shuttle bus between stations) will be in place:

- Gold Line: Bus bridge (shuttle buses operate between stations) between 29th Street and Sacramento Valley stations.
- Blue Line: Bus bridge (shuttle buses operate between stations) between Globe and Broadway stations.

Tuesday, May 21 – Friday, May 31*

The Archives Plaza Station will be closed for customers boarding and deboarding. Light rail trains will travel through Archives Plaza Station; however, passengers will not be able to board or deboard at the station because of construction activity. The nearest open stations are 8th & Capitol Station or 13th Street Station.

Saturday, June 1, 2024

Due to station platform construction that will impact the tracks at Archives Plaza Station, several light rail stations on the Blue and Gold lines will not have light rail service. Instead, bus bridges (shuttle bus between stations) will be in place:

- Gold Line: Bus bridge (shuttle buses operate between stations) between 29th Street and Sacramento Valley stations.
- Blue Line: Bus bridge (shuttle buses operate between stations) between Globe and Broadway stations.

Sunday, June 2, 2024

Due to station platform construction that will impact the tracks at Archives Plaza Station, several light rail stations on the Blue and Gold lines will not have light rail service. Instead, bus bridges (shuttle bus between stations) will be in place:

- Gold Line: Bus bridge (shuttle buses operate between stations) between 13th Street and Sacramento Valley stations.
- Blue Line: Bus bridge (shuttle buses operate between stations) between Globe and 13th Street stations.

Monday, June 3 – Friday, June 7*

The Archives Plaza Station outbound platform (headed toward Folsom) will be closed for customers boarding and deboarding. Light rail trains will travel through Archives Plaza Station; however, passengers will not be able to board or deboard at the station on the outbound platform due to construction activity.

The inbound platform (headed toward Sacramento Valley Station) will be open. The nearest open stations are 8th & Capitol Station and 13th Street Station. Customers needing to exit the train on the outbound side will instead need to travel one more station to 13th Street Station, exit the train, and board the next train heading inbound (toward downtown) and exit at the Archives Plaza Station (inbound side).

Saturday, June 8 - Sunday, June 9, 2024

Due to station platform construction that will impact the tracks at Archives Plaza Station, several light rail stations on the Blue and Gold lines will not have light rail service. Instead, bus bridges (shuttle bus between stations) will be in place:

- Gold Line: Bus bridge (shuttle buses operate between stations) between 13th Street and Sacramento Valley stations.
- Blue Line: Bus bridge (shuttle buses operate between stations) between Globe and 13th Street stations.

**No bus bridge (shuttle bus between stations) will be available during these closures.*

The first phase of the station platform modifications on the Gold Line is expected to be completed in June. SacRT will then begin station platform construction on the Blue Line this fall. Learn more about the project at sacrt.com/modernization.

Introducing the S700 – SacRT’s Next Generation Low-Floor Light Rail Train!

Mark your calendars and get ready for the future of SacRT’s light rail system! SacRT is hosting two special community events where you can be among the first to tour our brand-new S700 low-floor light rail vehicles before they roll out on the Gold and Green lines this summer.

Event Dates and Locations:

Saturday, June 1, 2024

11 a.m. – 1 p.m.

13th Street Station

(1225 R Street, Sacramento)

Wednesday, June 12, 2024

10 a.m. – 12:30 p.m.

7th & Richards/Township 9 Station

(629 Richards Blvd, Sacramento)

The community events are open to everyone, so bring your family and friends for an unforgettable sneak peek at SacRT’s cutting-edge light rail technology. Learn more about the S700 and its features at sacrt.com/newtrains.



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**SACRAMENTO
REGIONAL TRANSIT**

GM/CEO Update

May 13, 2024

Sikh Event



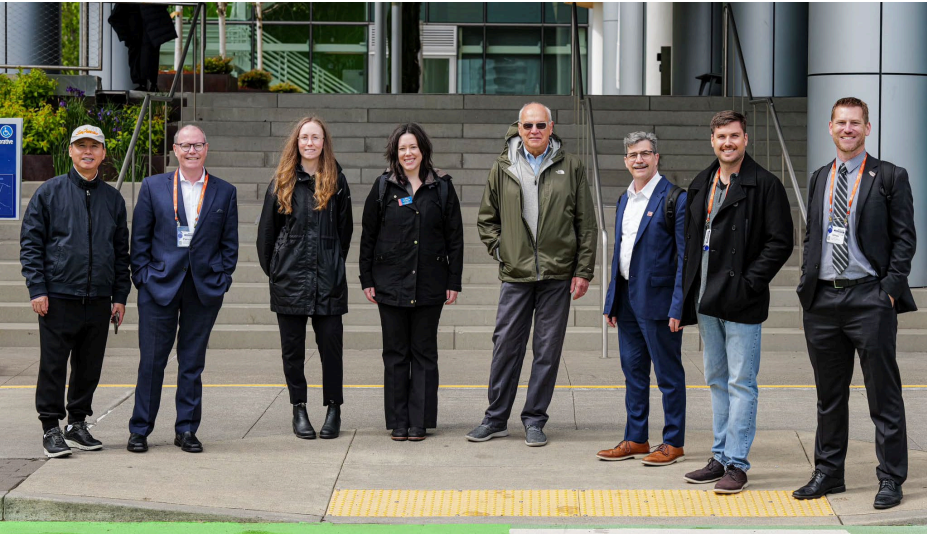
Federal Transit Administration Meeting



Annual First Lady's Luncheon



APTA Mobility Conference



Stockton Boulevard BRT Tour

Deputy Assistant Secretary for Transportation Policy



Ann Shikany is Deputy Assistant Secretary for Transportation Policy at the U.S. Department of Transportation. Shikany is working to implement the Bipartisan Infrastructure Law and the Inflation Reduction Act, with a focus on climate solutions, building thriving communities, and job creation. She initially joined the U.S. Department of Transportation as Chief of Staff to the Deputy Secretary in October 2021.

Previously Shikany held positions at Natural Resources Defense Council, the Portland (Oregon) Bureau of Transportation, and the U.S. Department of Energy. Her policy background includes infrastructure finance, transit, active transportation, electric



Del Rio Trail Ribbon Cutting



MAC & SABA Light Rail Tour



“... back-and-forth between SacRT staff and MAC members, and I really think that needs to be called out because it was extremely positive, I felt, listening to the points, and clearly an understanding of the issues was conveyed and well-received.”

– MAC Chair Jeff Thom

STAFF REPORT

DATE: May 13, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Michael Cormia, Director, Light Rail Maintenance
SUBJ: CAPITOL CORRIDOR JOINT POWERS AUTHORITY MEETING
SUMMARY OF MAY 1, 2024

RECOMMENDATION

No Recommendation - For Information Only.

SacRT Board Members present: Caity Maple, Bret Daniels.

RESULT OF RECOMMENDED ACTION

AGENDA

- I. Call to Order **10:01**
- II. Roll Call and Pledge of Allegiance (Est. Time: 5 minutes)
- III. Report of the Chair (Est. Time: 5 minutes)
- IV. Consent Calendar (Est. Time: 5 minutes) **Action Passed**
 - a. Approve Minutes of the February 21, 2024 Meeting **Passed**
 - b. Authorize Three-Year Agreement for CCJPA's FY 2025 – FY 2027 Marketing and Advertising Services
 - c. Authorize Amendment to the FY 2024 Creative: MINT Agreement to support Marketing and Communications for Tap2Ride
 - d. Authorize Application for the FY 2024 Federal Consolidated Rail Infrastructure and Safety Improvements (CRISI) Discretionary Grant Program for CCJPA's Right-of-Way Safety Improvement Program
 - e. Authorize Amendment to the Kuba Agreement to Increase Contract Capacity and Extend the Contract Term to Support Tap2Ride Contactless Payments
 - f. Authorize Agreement with All Day Cable Inc. for the California Passenger Information Display System (CalPIDS) Modernization Project **Action Approved**
- V. Action and Discussion Items
 - a. *Adopt FY 2024-25 – FY 2025-26 Annual Business Plan (Est. Time: 20 minutes) **Action Passed**
 - i. Public Comment: Mike Barnbaum
 - ii. Directors Comment: Hernandez, Saltzman, Raburn - Pay payment system.
 - b. Authorize FY 2024 CCJPA/Amtrak Operating Agreement (Est. Time: 10 minutes) **Action Passed**
 - i. Public Comment: Mike Barnbaum,
 - ii. Directors Comment: Raburn.
 - c. Capital Project Update (Est. Time: 15 minutes) **Info Only**
 - i. Capital Project Spotlight: Agnew Siding and Santa Clara Crossover
 1. Directors Comment: Daniels, Raburn.

- ii. CCJPA Capital Project Portfolio
- d. Legislation and Funding Update – State and Federal (Est. Time: 5 minutes)
 - i. Directors Comment: Stallard, Maple, Raburn.
- e. Managing Director’s Report (Est. Time: 10 minutes)
 - i. Public Comment: Jack Beamen, Doug Kerr, David Schonbrunn, Carter Lavin, Scott Mace, Don Gibson, Adrian Brandt, Bart Lee.
 - ii. Directors Comment: Maples, Daniels, Jain, Raburn.
- f. CCJPA Project and Program Updates (Est. Time: 0 mins)
 - i. Marketing and Communications Activities
 - ii. Sacramento to Roseville Third Track
 - iii. South Bay Connect
 - iv. Davis Crossover and Signal Replacement
 - v. Stege Crossover and Signal Upgrade
 - vi. Right-of-Way Safety & Security
 - 1. Public Comment: David Schonbrunn
 - vii. Link21 Program
 - viii. CalPIDS Modernization
- VI. Board Director Reports (Est. Time: 5 minutes)
 - a. Directors Comment: Hernandez, Maple, Raburn
- VII. Public Comments (Est. Time: 10 minutes)
 - a. Public Comment: Mike Barnbaum
- VIII. Adjournment. Next Meeting Date: 10:00 a.m., June 26, 2024 – SF Bay Area Rapid Transit Board Room in Oakland